

The regular meeting of the McAlester Regional Health Center Authority was held at 4:00 PM, on Wednesday June 4, 2014 at McAlester Regional Health Center in the Administration Conference Room. Public notice, setting forth thereon the day, time and place for this regular meeting had been delivered to the office of the City Clerk at 12:10 AM, on Tuesday June 03, 2014.

TRUSTEES PRESENT:

L.M. Milton, MD ~ Don Lewis, Secretary ~ Cara Bland, Chairperson ~ Susan Kanard ~ Evans McBride, Vice-Chairman ~ Weldon Smith ~ Mary Shannon.

TRUSTEES ABSENT: Brent Grilliot ~ Mark Sehgal, MD

HOSPITAL STAFF:

David Keith, President/CEO ~ Sonya Stone, Executive Assistant ~ Frank Hilbert, CIO ~ Chris Whybrew, COO ~ Darryl Linnington, CFO ~ Stephanie Giacomo, MRHC Foundation Director ~ Kim Stout, CNO.

OTHER ATTENDEES:

Karen Rieger, Legal Counsel (via conference phone) ~ Stacy Hardy, MD, Chief of Staff ~ Dennis Staggs, DO ~ Steve Harrison, Mayor.

CALL TO ORDER:

Chairperson Bland called the meeting to order at 4:00 PM.

Public Comment: None

Presentation: Update regarding MRHC Foundation:

Ms. Stephanie Giacomo reported contributions from the MRHC Foundation totaling \$47,491 and contributions from the MRHC Auxiliary Fund totaling \$49,465 were applied towards the 2014 Department Grant Program. Several Departments submitted applications to have supplies and/or equipment purchased for them by the Foundation and Auxiliary that directly impact patient satisfaction, patient safety and patient care. Items chosen for purchase include phlebotomy carts, phlebotomy chairs, bariatric mattresses, stretchers, upper body exerciser, bedside 3-drawer tables, over bed tables, labor and delivery bed, children's furniture, waiting room chairs, electrocardiogram machines, pulse oximeters, cabinet on wheels and bariatric recliner.

For consideration and Approval, Ms. Giacomo recommended Ms. Theresa Renegar for appointment to the MRHC Foundation Board. A **Motion** was made (McBride) and seconded (Lewis) to approve the appointment of Ms. Theresa Renegar to the MRHC Foundation Board. The vote was taken as follows: Aye: Susan Kanard, Weldon Smith, Don Lewis, Mary Shannon, L.M. Milton, MD, Evans McBride and Cara Bland. Nay: None. Absent: Brent Grilliot, Mark Sehgal, MD. Abstained: None. Chairperson Bland declared the **motion** carried.

Consent Agenda for approval:

1. MRHCA Board of Trustees minutes for May 7, 2014.
2. Credentialing List as follows:

Appointment (provisional) privileges for one year term:

- a. Vaqar Ahmad, MD- Internal Medicine/Hospitalist-Affiliate Staff
- b. Karandeep Maur, MD- Internal Medicine/Hospitalist-Affiliate Staff
- c. Kamai Masri, MD- Internal Medicine/Hospitalist-Affiliate Staff
- d. Jonathan McGhee, MD – Emergency Medicine - Affiliate Staff
- e. Alexander Raines, MD – Emergency Medicine- Affiliate Staff
- f. Susheel Ramasahayam, MD- Internal Medicine/Hospitalist-Affiliate Staff

Appointment of advancement for two year term:

- a. Christopher Beene, MD – Family Medicine – Active Staff
- b. Trevor Capron, CRNA – Nurse Anesthetist – Affiliate Staff
- c. Glen Diacon, MD – Urology – Affiliate Staff
- d. Joshua Jansen, MD – Radiology – Affiliate Staff
- e. Stephen Morris, CRNA – Nurse Anesthetist – Affiliate Staff

Appointment of Additional Privileges for Family Medicine Core Privileges:

- a. Jason McElyea, DO – Emergency Medicine – Active Staff

Appointment of Additional Privileges for Internal Medicine/Hospitalist:

- a. Revathi Belur, MD – Nephrology – Active Staff

3. Appointment of Board of Trustee Committee assignments

A **motion** was made (Shannon) and seconded (Lewis) to approve the Consent Agenda items 1, 2 & 3 as presented. The vote was taken as follows: Aye: Susan Kanard, Weldon Smith, Don Lewis, Mary Shannon, Evans McBride and Cara Bland. Nay: None. Absent: Brent Grilliot, Mark Sehgal, MD. Abstained: L.M. Milton, MD. Chairperson Bland declared the **motion** carried.

Finance Reports.

1. The April 30, 2014 MRHC financial reports were presented for approval by Mr. Darryl Linnington. A **motion** was made (McBride) and seconded (Smith) to approve the April 30, 2014 financial reports as presented. The vote was taken as follows: Aye: Susan Kanard, Weldon Smith, Don Lewis, Mary Shannon, L.M. Milton, MD, Evans McBride and Cara Bland. Nay: None. Absent: Brent Grilliot, Mark Sehgal, MD. Abstained: None. Chairperson Bland declared the **motion** carried.

2. Mr. Linnington presented a financing proposal from First National Bank & Trust Company of McAlester for the financing of two Air Handling Units (#201 and #302) in the amount of \$495,000. He reported the term on the loan to be based on a ten year amortization and fixed rate of 3.25% tax exempt for the first five (5) years. At the end of the first five (5) years the rate will be adjusted **based upon** JP Morgan Chase prime for the remaining five (5) years with a floor of 3.25% tax exempt. A **motion** was made by (Smith) and seconded (Lewis) to accept the financing proposal from First National Bank & Trust Company of McAlester for the financing of two Air Handling Units (#201 and #302) in the amount of \$495,000 with the term on the loan to be based on a ten year amortization and fixed rate of 3.25% tax exempt for the first five (5) years. At the end of the first five (5) years the rate will be adjusted **based upon** JP Morgan Chase prime for the remaining five (5) years with a floor of 3.25% tax exempt. The vote was taken as follows: Aye: Susan Kanard, Weldon Smith, Don Lewis, Mary Shannon, L.M. Milton, MD and Cara Bland. Nay: None. Absent: Brent Grilliot, Mark Sehgal, MD. Abstained: Evans McBride. Chairperson Bland declared the **motion** carried.

Audit and Corporate Compliance Committee Report:

1. Ms. Cara Bland reported the Audit and Corporate Compliance Committee met regarding an engagement letter from HORNE, LLP to provide a Fiscal Year 2014 financial audit for MRHC. After review of the proposal, the Committee recommended the engagement letter be forwarded to the Board of Trustees for approval. She reported after reviewing internal controls, HORNE is anticipating a very smooth audit. HORNE is expected to arrive by the end of July to begin field work in preparation for the audit. Ms. Bland stated HORNE has agreed to provide the audit for \$55,000 plus expenses not to exceed \$5,000; the amount parallel last year's fees. A **motion** was made (McBride) and seconded (Lewis) to approve the engagement letter provided by HORNE, LLP to provide the MRHC financial audit for Fiscal Year 2014 as presented. The vote was taken as follows: Aye: Susan Kanard, Weldon Smith, Don Lewis, Mary Shannon, L.M. Milton, MD, Evans McBride and Cara Bland. Nay: None. Absent: Brent Grilliot, Mark Sehgal, MD. Abstained: None. Chairperson Bland declared the **motion** carried.

Board QI Report:

Dr. Milton provided an update on Core Measure and HCHAP scores that were presented to the Board QI Committee.

Chief of Staff Report:

Dr. Hardy reported Dr. Dennis Staggs will serve as the next Chief of Staff for 2014 Fiscal Year beginning July 1, 2014. She added Dr. Staggs has been Director of the Emergency Department for many years and will be a wealth of information for the Board. He has been here at the hospital for a long time and comes with great credentials. He has the respect of the staff and will bring good leadership skills from his service in the Navy. Dr. Hardy reported she will step down to Vice-Chief of Staff and will be available to support Dr. Staggs in his first year. New committee assignments will be appointed in the near future, focusing on more physician participation. Dr. Hardy reported she and Dr. Staggs will continue to work closely with Administration on issues surrounding the Hospitalist Program. She also reported Dr. Mark Sehgal will remain Member At Large for the Medical Executive Committee, Dr. Justin Plaxico will remain as Chief of Surgery and Dr. Kishore Kumar will remain as Chief of Medicine. Chairman Bland shared appreciation to Dr. Hardy on behalf of the Board of Trustees for her service to the hospital.

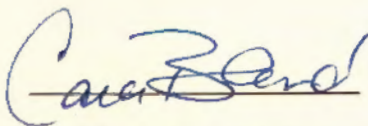
CEO Report:

Mr. Keith reported he will be working closely with Dr. Hardy, Dr. Staggs and Dr. Sehgal on several items associated with Physicians including better communication and improved customer service scores. He also reported Mr. Dave Robertson with VHA will hold a training workshop for Leadership in an effort to improve Customer Service and HCHAP scores. Mr. Keith reported holding Town Hall Meetings with MRHC employees to keep them updated on changes brought about by the Affordable Care Act. He reported more meetings are planned in the near future. Mr. Keith shared appreciation to Chairperson Bland, Darryl Linnington and Evans McBride who joined him at a recent City Council Meeting. The group presented information to the Council in an attempt to increase the debt limit for the hospital over a \$500,000 limit as stated in the City Charter. The current debt limit has been in place since 1978 when the hospital was first built. The Council agreed to place the City Charter debt limit proposal on the ballot at the next public election. Mr. Keith reported an increased debt limit will have a favorable impact on this organizations infrastructure. Mr. Keith also reported Det Norske Veritas (DNV) concluded an accreditation survey earlier this week. Ms. Kim Stout offered a synopsis of the survey and stated the results were favorable. Mr. Frank Hilbert provided an update regarding a recent hospital wide communication failure. He reported life safety protocol was implemented and successfully executed until communication was restored. Mr. Hilbert reported there are seven (7) stages to the CMS Meaningful Use initiative. He added MRHC was recently awarded a certification for stage six (6) Meaningful Use. Only seven (7) larger hospitals in Oklahoma share stage six (6) certification status joined by only 14% of hospitals in the Nation. There are no stage seven (7) hospitals in Oklahoma; however MRHC is very close to achieving a stage seven (7) status. Mr. Chris Whybrew provided an update regarding the 2W renovation project. He also reported the Administration Executive Team will be meeting off campus for two (2) days with Beck Design to finalize the Master Facility Plan. Mr. Whybrew also reported interviewing two (2) Human Resource Director candidates. He stated a candidate will be chosen in the near future. Additional information was provided in Mr. Keith's report provided in the preliminary meeting packet.

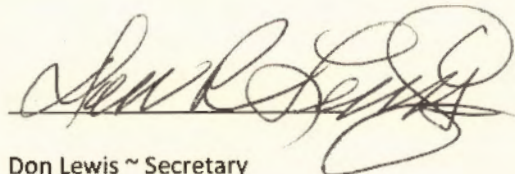
New Business: None

Adjournment:

With no further questions or business to come before the Board the meeting was adjourned at 5:27PM.



Cara Bland ~ Chairperson
/sds



Don Lewis ~ Secretary

Initials 