

The regular meeting of the McAlester Regional Health Center Authority was held at 4:00 PM on Wednesday November 05, 2014 at McAlester Regional Health Center in the Administration Conference Room. Public notice, setting forth thereon the day, time and place for this regular meeting had been delivered to the office of the City Clerk at 02:48 PM on Thursday November 04, 2014.

TRUSTEES PRESENT:

Don Lewis, Secretary ~ Cara Bland, Chairperson ~ Susan Kanard ~ Evans McBride, Vice-Chairman ~ Weldon Smith ~ Mary Shannon ~ L.M. Milton, MD ~ Brent Grilliot ~ Mark Sehgal, MD

TRUSTEES ABSENT:

HOSPITAL STAFF:

Frank Hilbert, CIO ~ Chris Whybrew, COO ~ Darryl Linnington, CFO ~ Kim Stout, CNO ~ David Keith, CEO, Sonya Stone, Recording Secretary ~ Gary Bryant, Director of Materials Management ~ Kandra Wells, Public Relations ~ Denise James, HCAHPS/Customer Service Coordinator ~ Dr. Dennis Staggs, Chief of Staff.

OTHER ATTENDEES:

Karen Rieger, Legal Counsel (via conference phone) ~ Glen Puit and David Dishman, McAlester News-Capital ~ Bo Hanson, HealthStreams (via conference phone).

CALL TO ORDER:

Chairperson Bland called the meeting to order at 4:00 PM.

Public Comment: None

Employee Satisfaction Survey results:

Ms. Bo Hansen with HealthStream presented an overview of the results of an Employee Satisfaction Survey that was conducted from July 21, 2014 to August 1, 2014. Ms. Hansen began by sharing background information about HealthStream including having the ability to access employee data from 457 facilities. She reported McAlester Regional Health Center (MRHC) had an outstanding overall response rate of 98%. She reported HealthStream measures by looking at attributes, engagement and outcomes for each category. She reported job engagement at MRHC had a 96% positive response rate; evidence the hospital has very well developed leaders. Organizational engagement of employees received a 90% positive response rate and the outcome and overall satisfaction of employees received an 83% positive response rate. Ms. Hansen listed the top four key drivers that influence staff satisfaction as being administrators' communication, recognition, appreciation and support; job and promotion opportunities; staffing; and environment. Ms. Hansen opened the floor to Mr. David Keith who shared a leadership and departmental action plan. He reported leadership reviewed the overall survey results and selected the following three opportunities to improve: communication, retention and recognition. He shared several actions that have been implemented to drive improvement. Mr. Keith stated the hospital received a favorable survey but must continually strive to do better.

Consent Agenda for approval:

1. MRHCA Board of Trustees minutes for October 1, 2014.
2. Credentialing List as follows:

Consideration and approval of appointment (provisional) for one year term:

- a. James Campbell, DO – Emergency Medicine - Active Staff
- b. Mark Keuchel, DO – Emergency Medicine – Active Staff
- c. Sean McCready, DO – Emergency Medicine – Active Staff
- d. Kenny Newgene, MD – Internal Medicine/Hospitalist – Active Staff

Initials 

- e. Deacon Vice, DO – Emergency Medicine – Active Staff
- f. Eric Williams, MD – Emergency Medicine – Active Staff
- g. Sherif Ismail, MD – Family Medicine/Hospitalist/Emergency Medicine – Affiliate Staff
- h. Shaun Jung-Peters, DO – Emergency Medicine – Affiliate Staff
- i. Heidi Malling, MD – Emergency Medicine – Affiliate Staff

Consideration and Approval of Advancement as follows:

- a. Bryan Lee, MD – Anesthesiology - Active Staff – Five months
- b. Catherine Keegan, MD – Teleradiology – Affiliate Staff – Two years
- c. Adam Morgan, MD – Teleradiology – Affiliate Staff – Two years

Consideration and Approval of Reappointment as follows:

- a. Stephen Riddel, MD – OB/GYN – Active Staff – Two years

Consideration and Approval of Additional Privileges as follows:

- a. Jeremiah Jansen, MD – Percutaneous Vertebroplasty, Kyphoplasty, Epidural Steroid Injection, Radiofrequency Ablation of Dorsal Romus Medial Branch, Steroid Injections (including facets) Joint, Intradiscal Electrothermal Therapy, Moderate Sedation – Remainder of Two-Year Term
- b. Justin McCoy, MD – Percutaneous Vertebroplasty, Kyphoplasty, Epidural Steroid Injection, Radiofrequency Ablation of Dorsal Romus Medial Branch, Steroid Injections (including facets) Joint, Intradiscal Electrothermal Therapy, Moderate Sedation – Remainder of Two-Year Term

Motion was made (Lewis) and seconded (Shannon) to approve Consent Agenda items 1 & 2 as presented. The vote was taken as follows: Aye: Mark Sehgal, MD, Evans McBride, Susan Kanard, Weldon Smith, Mary Shannon, Don Lewis, Brent Grilliot and Cara Bland. Nay: None. Absent: None. Abstain: L.M. Milton, MD. Chairperson Bland declared the **motion** carried.

Finance Reports.

1. Consideration and approval of August 30, 2014 financial report:

Mr. Darryl Linnington presented the September 30, 2014 financial report included in the meeting packet. He reported September closed with a strong income and cash balance continues to grow. Inpatient volume was light but up slightly over August. The Emergency Department, Operating Room and Cath Lab continue to grow in volume. Many outpatient areas also continue to climb higher in volume and revenue. The Balance Sheet showed good collections for September and Long Term Debt was paid on time. Net Assets increased over the prior month. The current liability remained unchanged and the financial report closed the month of September ahead of budget over last year. A **motion** was made (Sehgal) and seconded (Grilliot) to approve the financial reports for September 30, 2014 as presented. The vote was taken as follows: Aye: Mark Sehgal, MD, Evans McBride, Susan Kanard, Weldon Smith, L.M. Milton, MD, Mary Shannon, Don Lewis, Brent Grilliot and Cara Bland. Nay: None. Absent: None. Abstain: None. Chairperson Bland declared the **motion** carried.

2. Consideration and approval of retroactive CER for ICU Renovation Project.

Mr. Gary Bryant reported the ICU renovation project encompassed fourteen (14) rooms and included new paint, sinks, wallboards, tinted window shades, electrical outlets/panels, medical gas ports and nurses station. The cost of the project is \$49,636.22. The project was not budgeted; however the cost was substituted under first floor, west wing budget. **Motion** was made (Grilliot) and seconded (Lewis) to approve the retroactive CER for ICU renovation at a cost of \$49,636.22 as presented. The vote was taken as follows: Aye: Mark Sehgal, MD, Evans McBride, Susan Kanard, Weldon Smith, L.M. Milton, MD., Mary Shannon, Don Lewis, Brent Grilliot and Cara Bland. Nay: None. Absent: None. Abstain: None. Chairperson Bland declared the **motion** carried.

3. **Consideration and approval of CER for a Nurse Call System on 2W:**

Mr. Gary Bryant reported receiving three bids from Critical Alert, York and Endex. Critical Alert came in with the lowest bid at a cost of \$49,393.94. The Critical Nurse Call System was the nurse's choice and a budgeted item. Mr. Keith reported the Nurse Call System is a new modern system that other nursing units will be migrated to in the future. Ms. Stout reported the current call system is adequate but very outdated. The new system will provide each nurse with a device to carry that alerts immediately when a patient calls and the system will have a two-way communication. Administration will have the ability to track how long it takes to answer a call, which is an added quality measure. She added nurses are looking forward to the new system. **Motion** was made (Shannon) and seconded (Sehgal) to approve the CER for the Nurse Call System on the Two (2) West Nursing Unit as presented. The vote was taken as follows: Aye: Mark Sehgal, MD, Evans McBride, Susan Kanard, Weldon Smith, L.M. Milton, MD., Mary Shannon, Don Lewis, Brent Grilliot and Cara Bland. Nay: None. Absent: None. Abstain: None. Chairperson Bland declared the **motion** carried.

4. **Consideration and approval to amend 2014-2015 capital budget for 2W renovation project in the amount of \$311,580.**

Mr. Gary Bryant reported as part of the strategic plan last fiscal year, efforts were made to begin renovation on the 2W nursing unit at a budgeted cost of \$311,580. The project was put on hold pending approval from the State Department of Health; approval did not come until the current fiscal year on September 10, 2014. The budgeted amount of \$311,580 in FY 2013-2014 was inadvertently not moved over to the current 2014-2015 capital budget. Mr. Linnington requested approval to incorporate \$311,580 into the current 2014-2015 Capital Budget, amending the budget total from \$4,531,093 to \$4,842,673. A **motion** was made (McBride) and seconded (Sehgal) to approve incorporating \$311,580 into the current 2014-2015 Capital Budget, amending the budget total from \$4,531,093 to \$4,842,673 as presented. The vote was taken as follows: Aye: Mark Sehgal, MD, Evans McBride, Susan Kanard, Weldon Smith, L.M. Milton, MD, Mary Shannon, Don Lewis, Brent Grilliot and Cara Bland. Nay: None. Absent: None. Abstain: None. Chairperson Bland declared the **motion** carried.

5. **Consideration and approval of CER for roof replacement for the main hospital building and switch gear building:**

Mr. Gary Bryant reported the project received four (4) bids from Alpine Roofing, Byers Company, Alva Roofing Company and Coates Roofing Company, Inc. The four companies were asked to bid on the main building, generator building and switchgear building; however a decision was made to only replace the roof on the main building and switch gear building at this time. Alpine Roofing offered the lowest bid of \$99,550 overall for both buildings but offered to do the project for \$92,000 if both buildings are done simultaneously. Mr. McBride stated the roof repair project is a very critical item to get done. He recommended the roof replacement for the generator building be added to the next fiscal year capital budget. A **motion** was made (McBride) and seconded (Smith) to approve the CER for roof replacement for the main hospital building and switchgear building at a cost of \$92,000 as presented. The vote was taken as follows: Aye: Mark Sehgal, MD, Evans McBride, Susan Kanard, Weldon Smith, L.M. Milton, MD, Mary Shannon, Don Lewis, Brent Grilliot and Cara Bland. Nay: None. Absent: None. Abstain: None. Chairperson Bland declared the **motion** carried.

6. **Consideration and approval of CER for flooring and painting for the Van Buren House:**

Mr. Gary Bryant reported the project received bids for flooring from Mill Creek Carpet & Tile, Miller Brothers Enterprises, Oklahoma Contract Flooring and Arcon, Inc. Mill Creek Carpet & Tile offered the lowest bid of \$30,676. Two bids were received for Painting the facility from Mark Jennings and Eller. Mark Jennings offered the lowest bid of \$33,000. The total cost for the flooring and painting project is \$63,676. Further discussion was held on the necessity of the update and the potential impact it will have on future residents at the facility. A **motion** was made (Lewis) and seconded (Shannon) to approve the CER for flooring and painting for the Van Buren House at a cost of \$63,676. The vote was taken as follows: Aye: Mark Sehgal, MD, Evans McBride, Susan Kanard, Weldon Smith, L.M. Milton, MD., Mary Shannon, Don Lewis, Brent Grilliot and Cara Bland. Nay: None. Absent: None. Abstain: None. Chairperson Bland declared the **motion** carried.

7. Consideration and approval of Blood Procurement with Oklahoma Blood Institute:

Mr. Bryant reported blood procurement was opened to bids. Two bids were received from American Red Cross and Oklahoma Blood Institute. Oklahoma Blood Institute (OBI) provided the lowest bid of \$460,638, a significant savings compared to the current vendor. Mr. Bryant reported polling several VHA affiliated hospital leaders who utilize OBI and found the organization to be highly respected. Mr. Keith recommended approving OBI and stated it is a reputable organization that provides good service and will be a cost saving to the hospital. A **motion** was made (Kanard) and seconded (Lewis) to approve Blood Procurement with Oklahoma Blood Institute at a cost of \$460,638 annually for three (3) year commitment. The vote was taken as follows: Aye: Mark Sehgal, MD, Evans McBride, Susan Kanard, Weldon Smith, L.M. Milton, MD., Mary Shannon, Don Lewis, Brent Grilliot and Cara Bland. Nay: None. Absent: None. Abstain: None. Chairperson Bland declared the **motion** carried.

8. Consideration and approval of Reference Lab with Lab Corp:

Gary Bryant reported two bid proposals were received for a Reference Lab from Lab Corp and Mayo. Lab Corp provided the lowest bid of \$127,650.14. Five references were polled from Oklahoma hospitals who utilize Lab Corp; those that responded provided very high marks. Mr. Bryant reported there was a significant cost savings of \$100,879 over the Mayo bid that he felt was higher due to branding. Mr. Keith reported Lab Corp is a good company that is strong in the market. He said many hospital and physician offices utilize them and it will be a cost-effective move for the hospital. A **motion** was made (Sehgal) and seconded (Grilliot) to approve Lab Corp Reference Lab at a cost of \$127,650 annually. The vote was taken as follows: Aye: Mark Sehgal, MD, Evans McBride, Susan Kanard, Weldon Smith, L.M. Milton, MD., Mary Shannon, Don Lewis, Brent Grilliot and Cara Bland. Nay: None. Absent: None. Abstain: None. Chairperson Bland declared the **motion** carried.

Audit Corporate and Compliance Committee:

Ms. Bland reported there was no Audit Corporate and Compliance Committee meeting held this month. An interim Compliance Officer is on site and working toward improving the compliance program and a search is under way for a permanent replacement.

Board QI Report:

Dr. Mark Sehgal, Chairman of the Board QI Committee, reported the Committee has undergone restructuring and will report quarterly to the Board. Value based purchasing measures including ED flow, OB and Safety, are currently trending in a positive direction overall. He stated a good team is in place and issues that were a problem in the past are being addressed. He reported there are two phases to the Accountable Care Act (ACA); incentive (value based purchasing) and hospital readmission and acquired conditions that involve a penalty if measures are not met. He stated the ACA is a floating target that will require flexibility to meet CMS requirements. Dr. Sehgal shared quality, HCAHP and health care associated infection scores and stated they are also trending positively overall. A sitter program has been implemented for psychiatric patients for safety purposes.

Chief of Staff Report:

Dr. Dennis Staggs reported the By-laws Committee had a special open session meeting with Elise Brennan an Attorney with Conners and Winters, to answer questions regarding call coverage. A second follow-up meeting is scheduled to address questions that required additional research. TeamHealth has taken over management of the Emergency Department and Hospitalist. After polling several physicians and staff, the transition to TeamHealth has been successful.

CEO Report:

Mr. Keith reported the hospital recently received two 2014 VHA Regional Patient Safety Awards for 'Clinical improvement and prevention of complications related to catheter associated urinary tract infections' and 'Clinical excellence in the prevention of complications related to catheter associated bloodstream infections.' He stated this is testament to the clinical and nursing staff for their hard work to improve quality of care at this

Institution. Mr. Keith reported recruiting efforts are ongoing for a Chief Financial Officer, Controller and Compliance Officer and is hoping to have someone in place for these positions in the near future. He encouraged the Board to attend an upcoming employee recognition event honoring MRHC employees. Mr. Keith reported the hospital is actively engaged with CDC, State, Oklahoma Hospital Association and the local Health Department to prepare for a possible Ebola event. He stated hospital policies are in place and training is ongoing that mirror the CDC guidelines for an Ebola event. Mr. Keith reported the Mercy Clinic is a vital part of the future strategic plan for the hospital. He reported he is working with Dr. and Mrs. Lewis, the State and local Health Department to transition the Mercy Clinic over to the hospital. In closing he reported TeamHealth is requesting the hospital consider an Internal Medicine Residency Program. Additional discussion followed regarding RAC audits.

New Business: None

Executive Session: 25 O.S. § 307(B) – Discussion and Possible Action – Cara Bland, Chairperson.

25 O.S. § 307(B) (4): “Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.”

A. Update regarding the Self Disclosure Referral Protocol

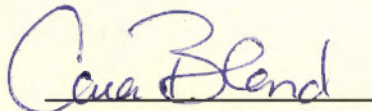
Motion was made at 6:00 PM by (Lewis) and seconded (Sehgal) to enter into Executive Session.

The vote was taken as follows: Aye: Mark Sehgal, MD, Evans McBride, Susan Kanard, Weldon Smith, L.M. Milton MD, Mary Shannon, Don Lewis, Brent Grilliot and Cara Bland. Nay: None. Absent: None. Abstain: None. Chairperson Bland declared the **motion** carried. Other members present in the executive session: Kim Stout, Chris Whybrew, Frank Hilbert and David Keith.

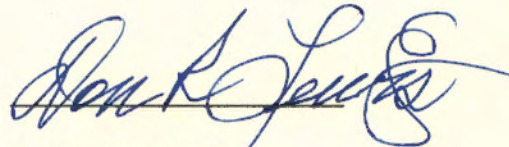
No action was taken during the Executive Session. A **motion** was made at 7:35 PM by (Lewis) and seconded (Grilliot) to conclude the Executive Session. The vote was taken as follows: Aye: Mark Sehgal, MD, Evans McBride, Susan Kanard, Weldon Smith, L.M. Milton MD, Mary Shannon, Don Lewis, Brent Grilliot and Cara Bland. Nay: None. Absent: None. Abstain: None. Chairperson Bland declared the **motion** carried.

Adjournment:

With no further questions or business to come before the Board the meeting was adjourned at 7:40 PM.



Cara Bland ~ Chairperson
/sds



Don Lewis ~ Secretary