The regular meeting of the McAlester Regional Health Center Authority was held at 4:00 PM, on Wednesday, January 2, 2013 at McAlester Regional Health Center in the Administration Conference Room. Public notice, setting forth thereon the day, time and place for this regular meeting had been delivered to the office of the City Clerk at 8:15 AM, on Friday, December 28, 2012.

**TRUSTEES PRESENT:**
Ray Dixon, MD ~ Weldon Smith ~ L.M. Milton, MD ~ Don Lewis ~ Cara Bland, Chairperson ~ Susan Kanard.

**TRUSTEES ABSENT**: Mark Sehgal, MD ~ Evans McBride, Vice Chairman.

**HOSPITAL STAFF:**
David Keith, President/CEO ~ Sonya Stone, Executive Assistant ~ Danny Hardman, SR Vice President/ Patient Care Services ~ Melissa Walker, SR Vice President of Financial Services/CFO ~ Steve Brooks, VP/Human Resources ~ Helen Wheeler, VP/Strategy and Business Kim Stout, Vice President/Quality, Risk, Regulatory ~ Gary Bryant, Vice President/Support Services ~ Frank Hilbert, SR. Vice President/Information Technology.

**OTHER ATTENDEES:**
Karen Rieger, Legal Counsel via conference phone ~ Stacy Hardy, MD, Chief of Staff ~ Steve Harrison, Mayor ~ Pete Stasiak, City Manager ~ Bob Basolo, Friends of the Library ~ Emily Dunagin, Friends of the Library.

**CALL TO ORDER:**
Chairperson Bland called the meeting to order at 4:00 PM.

**Public Comment:** None

**Presentation by Friends of the Library, Inc.**
Mr. Bob Basolo assisted by Ms. Emily Dunagin presented a proposal to the Board of Trustees requesting a donation of property owned by MRHC. The property in question, along with property owned by The First National Bank would be the site of a new 30,000 square foot Library for the City of McAlester. Mr. Basolo reported the First National Bank has made a commitment to The Friends of the Library of McAlester, Inc to donate property for the proposed facility. Friends of the Library, Inc. has agreed to provide a lecture auditorium to accommodate up to 60 seats for continuing medical and other educational purposes. The Library will also provide teleconferencing technologies such as poly-com that will be available to MRHC academic affiliations. Mr. Keith indicated that the donation of property is contingent upon securing funds for construction within time limits. After discussion, a **motion** was made (Milton) and **seconded** (Lewis) to commit and donate real property to the Friends of the Library of McAlester, Inc. as part of the construction of a new McAlester Public Library; and authorize the CEO to negotiate and finalize the Agreement to include designation of the property and terms and conditions. The **motion** carried as follows: Aye: Don Lewis, Ray Dixon, LM Milton, MD, Weldon Smith, Susan Kanard and Cara Bland. Nay: None. Absent: Mark Sehgal, MD and Evans McBride.

**Presentation: 2012 Every Week Counts (EWC)**
Ms. Stout presented a EWC report indicating the variation of rates of deliveries less than 39 weeks without a documented indication. The collaborative report data is collected among participating hospitals by Oklahoma Hospital Association. The goal of the study is to reduce the rate of scheduled deliveries at less than 39 weeks without a documented indication to 0%. MRHC reported a total of 149 deliveries during the data collection period (July 1, 2012 – September 30, 2012). Ms. Stout reported MRHC deliveries increased over last year but still managed to reach our goal of 0%.

**Consent Agenda**:

1. Consideration and approval of the Board of Trustees minutes for December 5, 2012 as presented in the electronic meeting packet.

2. Consideration and approval of credentialing list as presented in the electronic meeting packet.

Initials

A. **Approval of appointment (provisional) one year period**: Troy Norred, MD, Brian Freeland, PA-C.
B. **Approval of Advancement two year period**: Bruce Darrow, MD
C. **Approval of Transfer**: Brandon Guthery, MD, Jason McElyea, DO
D. **Approval of Special Privileges**: Kyla Clifft, APRN-CNP

A recommendation to approve the consent agenda as presented was made by Ms. Bland. A **motion** was made (Lewis) and seconded (Smith). The **motion** carried as follows: Aye: Don Lewis, Ray Dixon, LM Milton, MD, Weldon Smith, Susan Kanard, and Cara Bland. Nay: None. Absent: Mark Sehgal, MD and Evans McBride.

**Chief of Staff Report**: Dr Hardy reported that due to the holidays there is no medical staff information to report. Dr. Hardy added that on behalf of the entire Medical Staff, she would like to thank the Board of Trustees and the Administration staff for the Providers luncheon. It offered an opportunity for physicians to visit with each other that would otherwise be difficult with busy schedules.

**Business and Service Line Development Report**: Ms. Bland reported the Business and Service Line Development meeting held on December 19, 2012. Several Business Cases were discussed at this meeting including The Friends of the Library, Geropsychiatry Unit, Wound /Hyperbaric Center & Diabetes Clinic, Van Buren House, Skilled Nursing Unit to Swing Bed, Mercy Clinic, Longtown Specialty Clinic, and the ED and ICU Expansion. Ms. Bland also introduced a new member of the Board of Trustees; Ms. Susan Kanard. Ms. Bland added Ms. Kanard brings a great deal of knowledge to the Board and will be a great asset going forward.

**Finance Report:**

Financial Report for December 5, 2012: Ms. Walker summarized the financial report for November 30, 2012. The financial report was reviewed by the Finance Committee and forwarded to the Board for final approval. Copies of the report were distributed in the electronic Board packets for review by the Board. A **motion** was made (Dixon) and **seconded** (Smith) to approve the financial report as presented. The **motion** carried as follows: **Aye**: Don Lewis, Ray Dixon, LM Milton, MD, Weldon Smith, Susan Kanard, and Cara Bland. **Nay:** None. **Absent:** Mark Sehgal, MD and Evans McBride.

Consideration and approval of Heartland Healthcare reciprocal RRG Premium under $500,000: Ms. Walker presented to the Board a quotation from AON Risk Services Central, Inc. The company will provide financing for mal-practice insurance. The total cash price for the premiums is $578,618 which exceeds the hospitals $500,000 spending limit. The hospital plans to pay cash for a portion of the premiums (an amount yet to be determined) which would leave a smaller balance to be paid out in equal installments over the next twelve (12) months. . A **motion** was made (Dixon) and **seconded** (Smith) to approve the Heartland Healthcare reciprocal RRG Premium quotation as presented. The **motion** carried as follows: **Aye**: Don Lewis, Ray Dixon, LM Milton, MD, Weldon Smith, Susan Kanard, and Cara Bland. **Nay:** None. **Absent:** Mark Sehgal, MD and Evans McBride.

Consideration and approval for the temporary transfer of funds from Merrill Lynch investment management company to TS Phillips: Ms. Walker Informed the Board Merrill Lynch the brokerage and investment management service that manages MRHC's Public funds account will no longer handle Public Trust Accounts. Merrill Lynch requested the hospital transfer the assets to another institution on or before January 5, 2013. Ms. Walker on behalf of the Finance Committee recommends the funds be temporarily distributed to TS Phillips while other options are reviewed. A **motion** was made (Smith) and **seconded** (Dixon) to approve the temporary transfer of funds from Merrill Lynch investment management company to **TS** Phillips as presented. The **motion** carried as follows: **Aye**: Don Lewis, Ray Dixon, LM Milton, MD, Weldon Smith, Susan Kanard, and Cara Bland. **Nay:** None. **Absent:** Mark Sehgal, MD and Evans McBride.

Consideration and approval of the 2011/2012 MRHC Audit: A **motion** was made (Milton) and **seconded** (Lewis) to approve the 2011-2012 MRHC audit report prepared by BKD. The **motion** carried as follows: **Aye**: Don Lewis, Ray Dixon, LM Milton, MD, Weldon Smith, Susan Kanard, and Cara Bland. **Nay:** None. **Absent:** Mark Sehgal, MD and Evans McBride.

Initials

**President/CEO Report:** Mr. Keith reviewed the President/CEO report presented in the Board of Trustees electronic meeting packet. The report covered routine operational information for the Board of Trustees. In his report, Mr. Keith provided an article titled 'Remaining Independent; Why some hospitals are ready to go It alone". He encouraged the Board to read the article which summarizes the importance of strategy in today's health systems. Also provided in the CEO report was an invitation to the Board of Trustee to attend the 25th Annual VHA Oklahoma/Arkansas Trustee/Physician/CEO Conference in Branson MO on April 18-20 2013.

**New Business**: None

**Adjournment:** With no further questions or business to come before the Board the meeting was adjourned at 7:30 PM.

Cara Bland ~ Chairperson
/sds

Evans McBride ~ Vice Chairman

Initials