

The regular meeting of the McAlester Regional Health Center Authority was held at 4:00 PM, on Wednesday January 8, 2014 at McAlester Regional Health Center in the Administration Conference Room. Public notice, setting forth thereon the day, time and place for this regular meeting had been delivered to the office of the City Clerk at 04:00 PM, on Tuesday January 07, 2014.

**TRUSTEES PRESENT:**

L.M. Milton, MD ~ Don Lewis, Secretary ~ Cara Bland, Chairperson ~ Susan Kanard ~ Evans McBride, Vice-Chairman ~ Brent Grilliot ~ Weldon Smith ~ Mark Sehgal, MD ~ Mary Shannon.

**TRUSTEES ABSENT:**

**HOSPITAL STAFF:**

David Keith, President/CEO ~ Sonya Stone, Executive Assistant ~ Kim Stout, CNO ~ Darryl Linnington, CFO ~ Helen Wheeler, Administrator Physician Services.

**OTHER ATTENDEES:**

Karen Rieger, Legal Counsel ~ Stacy Hardy, MD, Chief of Staff, John Cotton, M.D ~ Steven Harrison, Mayor

**CALL TO ORDER:**

Chairperson Bland called the meeting to order at 4:00 PM.

**Public Comment:** None

**Consent Agenda:**


1. MRHCA Board of Trustees minutes for December 4, 2014 for approval.
2. Appointment of Vicky Cherry & Mindy Williams to the Foundation Board for approval.

A **motion** was made (Lewis) and seconded (Kanard) to approve the Consent Agenda items 1 & 2 as presented. The vote was taken as follows: Aye: Mark Sehgal, MD, Evans McBride, Susan Kanard, Weldon Smith, Don Lewis, Mary Shannon and Cara Bland. Nay: None. Absent: LM Milton, MD, Brent Grilliot. Abstained: None. Chairperson Bland declared the **motion** carried.

**Finance Report.**

Mr. McBride opened the floor to Mr. Darryl Linnington who presented the MRHC Financial reports for November 30, 2013. He reported November showed a loss of \$455,000. The loss was partially credited to a shortfall in the inpatient budget due to low census. Expenses overall were favorable to the budget with the exception of labor hours. He stated efforts are being made to get a new time clock system in place to better manage labor hours. Benefits are up approximately 19%. Cashflow was down in November; however December will reflect favorably and January is expected to have a record breaking cash collection month. Mr. Linnington reported the collection agencies contracted with MRHC have been notified that they may participate in an upcoming RFP bid process. Mr. Smith referenced a report in the CEO report regarding issues in the Business Office. Mr. Linnington stated Dee Misrasi, Director of Patient Financial Services is doing a great job; however Mr. Steve Johnson with Progressive Health Care was engaged in order to offset some of the burden placed with Ms. Misrasi. He said they are both very energized and as a result collections have increased. In addition Mr. Linnington reported Ms. Lisa Bradley was hired as lead coder and is doing a phenomenal job. Mr. Linnington also reported the 3M Company will be on site January 27, 2014 to begin a review of medical records and will contribute to streamlining the medical records process. A **motion** was made (Sehgal) and seconded (Lewis) to approve the financial reports as presented. The vote was taken as follows: Aye: Mark Sehgal, MD, Evans McBride, Susan Kanard, Weldon Smith, Don Lewis, Mary Shannon, Brent Grilliot, LM Milton, MD and Cara Bland. Nay: None. Absent: None. Abstained: None. Chairperson Bland declared the **motion** carried.

Mr. Linnington reported MRHC advertised bids for a Lab Blood Bank Analyzer that generated two bids from Ortho Clinical Diagnostics and Bio-Rad Laboratories. Both companies are Novation GPO suppliers with VHA. A recommendation was made to accept the lowest bid from Ortho Clinical Diagnostics. The bid was reviewed by the Finance Committee and forwarded to the Board for final approval.

Initials 



After discussion a **motion** was made (Smith) and seconded (Sehgal) to accept the bid from Ortho Clinical Diagnostics for an Ortho Provue blood bank analyzer at a cost of \$89,000 as presented. The vote was taken as follows: Aye: Mark Sehgal, MD, Evans McBride, Susan Kanard, Weldon Smith, Don Lewis, Mary Shannon, Brent Grilliot, LM Milton, MD and Cara Bland. Nay: None. Absent: None. Abstained: None. Chairperson Bland declared the **motion** carried.

**Board QI Report:**

Dr. Milton reported there were no sentinel events or unexplained deaths reported in the Board QI meeting in December. He stated quality Indicators reflected excellent results in most areas but indicating a lack of chart documentation reflecting code resuscitation was discussed with patients. As a result a discussion was held regarding code resuscitation procedures. Core measure results did not meet expectations; however the ED department results were favorable. HCHAP scores showed a steady improvement over the past six months.

**Personnel Committee report**

Mr. Smith reported the Personnel Committee has met several times and have finalized the 2014 Performance Outcome Goals (bonuse goals). He indicated that the targets are challenging but achievable. He added that the financial trigger does not include the budgeted SHOPP funds. He opened the floor to Mr. David Keith who presented the 2014 Performance Outcome Goals that were included in the MRHCA Board of Trustees meeting packet. After discussion the 2014 Performance Outcome Goals were tabled for approval until the next scheduled meeting.

**Chief of Staff Report:**

Dr. Hardy reported physicians have been working to improve Quality Indicators and Core Measure scores as well as focusing on chart documentation and the processes for completion of medical records. Dr. Hardy reported admissions and code resuscitation procedures are under review. She closed by saying discussions with outpatient physicians and nurses are also being held to request they be proactive in providing the code resuscitation discussion with their patients.

**CEO Report:**

Mr. Keith reported the hospital census is full and staffing is becoming a challenge, especially in the ICU. Human Resource and Nursing are working to improve the staffing and Nursing working to better manage the number of patients in the ICU. The Dialysis project is progressing favorably through the planning and zoning process; more information will be shared with the Board as it becomes available. Mr. Keith mentioned a rural hospital in the area is struggling to keep their door open and another filed bankruptcy, which is indicative of what is happening in healthcare today. He mentioned recruitment efforts for a COO continue with two promising candidates targeted. Mr. Keith reported working with Warren Clinic to acquire a consultant to review and make recommendations regarding the Ambulatory Surgery Center (ASC). In additions he stated the consultant will also review the MRHC Ambulatory Surgery Unit (ASU) and Operatories. Mr. Keith reminded members that his report includes narrative of agreements that were executed in the month of December. He reported the hospital received the first incentive payment for phase one meaningful use; phase two of meaningful use is currently underway. Mr. Keith announced Ms. Helen Wheeler has accepted the position of Administrator of Physician Services and is working with Mr. Darryl Linnington, CFO to review physician agreements, and clinic billing and and collection processes. Ms. Wheeler updated the Board on the Residency Program and Mr. Linnington gave a status report on the search for a Controller in the Accounting office. Mr. Keith closed by providing an update on the physician recruitment and recommended the Board review their packets, especially the legislative activity impacting hospitals in CY 2014.

**New Business:** None**Executive Session:**

A **motion** was made (Sehgal) and seconded (Milton) to enter into Executive Session at 5:25 PM. The vote was taken as follows: Aye: Mark Sehgal, MD, Evans McBride, Susan Kanard, Weldon Smith, Don Lewis, Mary Shannon, Brent Grilliot, LM Milton, MD and Cara Bland. Nay: None. Absent: None. Abstained: None. Chairperson Bland declared the **motion** carried.



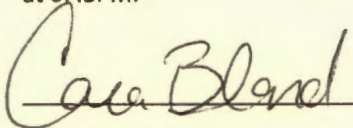
(25 O.S. § 307 (B) (4): "Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest."

A. Consultation with attorney regarding contract compliance of anesthesia services agreement.

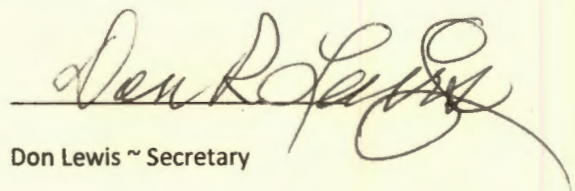
No action was taken during the Executive Session. A **motion** was made (Milton) and seconded (Sehgal) to end the Executive Session at 6:45 PM. The vote was taken as follows: The vote was taken as follows: Aye: Mark Sehgal, MD, Evans McBride, Susan Kanard, Weldon Smith, Don Lewis, Mary Shannon, Brent Grilliot, LM Milton, MD and Cara Bland. Nay: None. Absent: None. Abstained: None. Chairperson Bland declared the **motion** carried.

**Adjournment:**

With no further questions or business to come before the Board the meeting was adjourned at 6:45PM.



Cara Bland ~ Chairperson  
/sds



Don Lewis ~ Secretary

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