

A meeting of the McAlester Regional Health Center Authority was held at 4:00 PM, on Wednesday February 03, 2016 at McAlester Regional Health Center in the Administration Conference Room. Public notice, setting forth thereon the day, time and place for this regular meeting had been delivered to the office of the City Clerk at 02:02 PM, on Tuesday February 2, 2016.

**TRUSTEES PRESENT:**

Don Lewis, Secretary ~ Cara Bland, Chairperson ~ Susan Kanard ~ Weldon Smith ~ Mary Shannon ~ L.M. Milton, MD ~ Brent Grilliot ~ Evans McBride, Vice Chairman (entered meeting at 4:04), ~ Mark Sehgal, MD

**TRUSTEES ABSENT:****HOSPITAL STAFF:**

David Keith, CEO, Sonya Stone, Recording Secretary ~ Darryl Linnington, CFO ~ Kandra Wells, Marketing Coordinator ~ Kim Stout, CNO ~ Christopher Whybrew, COO ~ Keith Mateychick, Facilities Director ~ Ryan Gathard, Foundation Director ~ Frank Hilbert, CIO ~ John Gallagher, Compliance Officer

**OTHER ATTENDEES:**

Elise Brennan, Legal Counsel ~ Christopher Beene, MD, Chief of Staff

**CALL TO ORDER:**

Chairperson Bland called the meeting to order at 4:02 PM. She reminded the Board to Vote in the upcoming election in the upcoming week.

**Public Comment:**

None

**Consent Agenda:**

1. MRHCA Board of Trustees minutes for January 6, 2016.
2. Medical Staff credentialing appointments as follows:
  - A. Approval of appointments (Provisional) for one (1) year.
    - a. Charles Lutton, MD ~ Active Staff ~ Neurology
  - B. Approval of appointments for Advancement for two year:
    - a. Kenny Newgene, MD ~ Active Staff ~ Internal Medicine/Hospitalist
    - b. Deacon Vice, DO ~ Active Staff Emergency Medicine
    - c. Chirag Chavda, MD ~ Active Staff ~ Internal Medicine/Hospitalist
    - d. Teney John, MD ~ Active Staff ~ Family Medicine/Hospitalist
    - e. Yolette Louis, MD ~ Active Staff ~ Internal Medicine/Hospitalist
    - f. Olurotimi Oladunni, MD ~ Active Staff ~ Internal Medicine/Hospitalist
    - g. Richard Santos, MD ~ Active Staff ~ Internal Medicine/Hospitalist
    - h. Naeem Silat, MD ~ Active Staff ~ Internal Medicine/Hospitalist
    - i. Berenice James, Dental Assistant ~ Affiliate Staff ~ Dental Assistant under the supervision of Twanna Duncan, DDS
    - j. Paige Baskin, Dental Assistant ~ Affiliate Staff ~ Dental Assistant under the supervision of Twanna Duncan, DDS



## C. Approval of Reappointment:

- a. Abdol Khorasanchian, MD ~ Active Staff ~ Internal Medicine/Cardiology
- b. Kim Kurvink, MD ~ Active Staff ~ Family Medicine
- c. Kenneth Miller, MD ~ Active Staff ~ Internal Medicine
- d. Jody Wilson, MD ~ Active Staff ~ Pediatrics
- e. Amisty Beck, APRN-CNP ~ Affiliate Staff ~ Nurse Practitioner under the supervision of Ali Moussa, MD
- f. Ralph Tyler Boone, MD ~ Affiliate Staff ~ Orthopedic Surgery
- g. Richard Todd Boone, DDS ~ Affiliate Staff ~ Oral & Maxillofacial Surgery
- h. Clay Dark, PA-C ~ Affiliate Staff ~ Physician Assistant under the supervision of Ralph Tyler Boone, MD
- i. Emory Hilton, DPM ~ Affiliate Staff ~ Podiatry
- j. Sean Keenan, MD ! Affiliate Staff ~ Teleradiology
- k. Brent Miller, DDS ~ Affiliate Staff ~ General/Pediatric Dentistry
- l. Lindsey Parker, Dental Assistant ~ Affiliate Staff ~ Dental Assistant under the supervision of Brent Miller, DDS
- m. John Raunika, MD ~ Affiliate Staff ~ Internal Medicine/Hospitalist
- n. Kent Schmidt, CRNA ~ Affiliate Staff ~ Nurse Anesthetist
- o. Glenna Young, MD ~ Affiliate Staff ~ Radiology

4. Amendment to Medical Staff Rules and Regulations: ARTICLE IV/4:4b (Physician on call response time amended to twenty (20) minutes.

A **Motion** was made (Lewis) and seconded (Shannon) to approve the Consent Agenda items one (1) two (2), and three (3) as presented. The vote was taken as follows: Aye: Susan Kanard, Weldon Smith, Mary Shannon, Don Lewis, Mark Sehgal, MD, Brent Grilliot, and Cara Bland. Nay: None. Absent: Evans McBride. Abstain: L.M. Milton, MD. Chairperson Bland declared the **motion** carried.

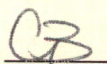
**Consideration to appoint David Keith to the Managed Services Organization (MSO):**

Ms. Bland opened the floor to Mr. Keith to provide an overview of the Managed Services Organization (MSO). Mr. Keith reported the MSO is a consortium of hospitals including Duncan, Lawton, Comanche, Elk City, and McAlester to provide operational and strategic direction for Home Health and Hospice. Because the MSO is a separate legal entity and has a different governing body he requested approval of the MRHC Board of Trustees to appoint him to the Board of the MSO. A **Motion** was made (Sehgal) and seconded (Grilliot) to appoint David Keith to the Board of the Managed Services Organization as presented. The vote was taken as follows: Aye: Evans McBride, L.M. Milton, MD, Susan Kanard, Weldon Smith, Mary Shannon, Don Lewis, Mark Sehgal, MD, Brent Grilliot, and Cara Bland. Nay: None. Absent: None. Abstain: None. Chairperson Bland declared the **motion** carried

**CEO Report:**

Mr. David Keith stated his report this month will be verbal. Mr. Keith reminded the Board that a proposal to allow the hospital to incur debt to fund a proposed Emergency Center project will go to the community for a vote on February 9, 2016. He reported great efforts to educate the community have occurred and he is confident the proposal will pass. Mr. Keith reported he has spent an enormous amount of time speaking with employees in approximately fifty (50) departments to support the initiative.

In addition, Mr. Keith is planning to spend the next eleven (11) months in the departments to spend more time with the employees and experience the "disconnects" that impedes customer service and efficiency. His goal is to break down department silos in order to foster greater communication and problem solving. In addition to his departmental visits, a new effort to deploy AIDET (Acknowledge, Introduce, Duration, Explanation, and Thank you) will be reinigorated with all employees.

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Mr. Keith reported meeting with the CEO of Eastern Oklahoma Medical Center (EOMC) in Poteau. As a result, a Letter of Intent is being crafted that will allow our team to evaluate their system's needs, and determine more explicitly, the tenets of the LOI. The LOI includes a 30-45 day evaluation process. Mr. Keith reported meeting with executives of Image Healthcare to discuss the possibility of bringing a Nursing Home on hospital campus. He stated the Board can expect a Letter of Intent in the near future that acknowledges our efforts to partner in the long-term care space. He stated strategically, a Nursing Home on campus makes an incredible amount of sense, will add to the continuum of care as well as improve care, and can be very profitable. Mr. Keith reported purchasing property in Eufaula. A down payment of one thousand dollars (\$1000) was paid and a survey is currently being done. Mr. Keith reported the purchase will go through the Finance Committee when the survey results are received. In response to a question from the last Board meeting regarding how are the strategic initiatives tracked, Mr. Keith shared a spreadsheet he uses as a tool to track the ongoing strategic initiatives. He stated the spreadsheet is updated weekly. Mr. Keith also provided a brief update on the progress of Latimer County General Hospital.

**Chief of Staff Report:**

Dr. Christopher Beene reported January was a busy month. He reported sharing the amended Medical Staff Rules and Regulation requiring a twenty minute (20) physician on call response time with the Medical Staff. The Medical Staff Rules and Regulations was amended from a thirty (30) minute physician on call response time to a twenty (20) minute response time to comply with a State requirement. The Emergency Department 'doctor to patient' times and admissions to floor times are favorably declining and the Emergency Department overall is running very efficiently. The Residents continue to score very high on their exams. Dr. Beene reported a new Antibiotic Stewardship Committee was formed to review and gather data in an effort to develop protocols and specific recommendations for various types of infections to improve the quality of healthcare. In closing, he reported suspensions for delinquent documentation was re-enforced and as a result, delinquent documentation is at a minimum.

**Board QI Report:**

Dr. Mark Sehgal reported the Board QI met to review the quality and safety measures and discuss the composition of the Antibiotic Stewardship Committee including a new infection control practitioner who will also participate in that committee. He stated overall some of the quality and safety measures were reorganized and re-grouped by CMS; as a result there is less data to compare creating a 'start from scratch' situation.

He reported a lot of time was spent analyzing the quality and safety reports and he stated the hospital is doing very well but needs to focus on communication and customer service. He reported the Board QI and the Administration Executive Team is focusing on a plan to improve communication and customer service. Ms. Bland added the meeting was very productive with a lot of interaction. She encouraged the Board members to participate in a least one outside educational resource per year to sharpen their governance oversight skills and she also requested each member of the Board receive the "Trustee" magazine.

**Supply and Capital Spend Report:**

Mr. Keith Mateychick updated the Board on the transition from AROK to a new Group Purchasing Organization (GPO) called the Upper Midwest Consolidated Services Center (UMCSC). He reported there are 290 contracts to be evaluated. To date, 92 contracts have been moved over, analytics are being done on 50 more, and 24 contracts will remain with AROK because the pricing is better. Mr. Mateychick reported the savings on just two contracts have paid for the cost of transitioning to UMCSC. Mr. Keith stated the hospital can expect to save approximately \$1M over time as a result of moving to UMCSC. Mr. Keith mentioned Mr. Mateychick has been appointed to the UMCSC Operations Committee representing Oklahoma. Mr. Mateychick closed by providing an update on the status of the Capital budget. He reported there are several equipment and other capital that are currently in the RFP process.



**Financial Committee Report:****1. Financial Reports:**

Mr. Darryl Linnington presented the December 2015 financial reports included in the preliminary Board Packet. He reported the net income was slightly short of budget due to hiccups in wound care and cardiology; however efforts are being made to move the programs in the right direction. The Days Cash on hand for December increased to 165 comparing favorably to 130 in the prior year. In closing, Mr. Linnington reported the operating expense came in below budget and overall the hospital is doing very well. A **motion** was made (Sehgal) and seconded (Smith) to approve the December 2015 financial report as presented. The vote was taken as follows: Aye: Susan Kanard, Weldon Smith, Mary Shannon, Don Lewis, Evans McBride, L.M. Milton, MD, Mark Sehgal, MD, Brent Grilliot and Cara Bland. Nay: None. Absent: None. Abstain: None. Chairperson Bland declared the **motion** carried.

**2. Consideration of proposed sale of MRHCA owned units of McAlester Regional Dialysis Center:**

Mr. Darryl Linnington reported the hospital is looking at divesting all of its units which is 50% ownership in the operation. An offer was made from Renal Republic Group, LLC. for \$3.25 Million on the hospital's 50% ownership shares. He reported the hospital will continue to have an involvement with the Dialysis Center as a landlord, leasing of employees, and they provide acute dialysis services to the hospital. Mr. Linnington stated this is a very good move financially for the hospital. Mr. Keith reported the land and building in Eufaula and land in Atoka will part of a different transaction. A **motion** was made (Milton) and seconded (Sehgal) to authorize David Keith to proceed with the investigation of the probable sale of MRHCA's 50% ownership interest in the McAlester Regional Dialysis Center, LLC and his investigation of Dr. Anderson. The vote was taken as follows: Aye: Susan Kanard, Weldon Smith, Mary Shannon, Don Lewis, Evans McBride, Brent Grilliot, Mark Sehgal, MD, L.M. Milton, MD and Cara Bland. Nay: None. Absent: None. Abstain: None. Chairperson Bland declared the **motion** carried.

**New Business:** None

**Executive Session (25 O.S. § 307(B))** – Consideration and discussion – Cara Bland, Chairman

**25 O.S. § 307(B)(1):** "Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee."

A. Discussion regarding an employed physician.

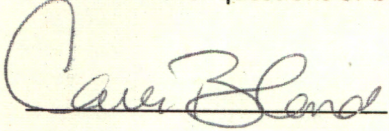
A **motion** was made at 5:42 PM by (Lewis) and seconded (Sehgal) to enter into Executive Session. The vote was taken as follows: Aye: Evans McBride, Susan Kanard, Weldon Smith, Mary Shannon, Don Lewis, Mark Sehgal, MD, L.M. Milton, MD, Brent Grilliot, and Cara Bland. Nay: None. Absent: None. Abstain: None. Chairperson Bland declared the **motion** carried. Other members present in the executive session: Darryl Linnington, David Keith, Elise Brennan, Legal Counsel.

No action was taken during the Executive Session. A **motion** was made at 6:56 PM by (Shannon) and seconded (Smith) to conclude the Executive Session. The vote was taken as follows: Aye: Mark Sehgal, MD, Evans McBride, Susan Kanard, Weldon Smith, L.M. Milton MD, Mary Shannon, Don Lewis, Brent Grilliot, and Cara Bland. Nay: None. Absent: None. Abstain: None. Chairperson Bland declared the **motion** carried.

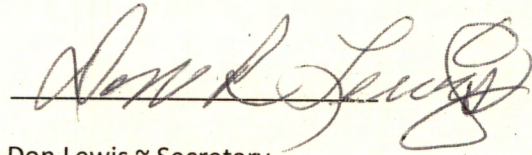
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With no further questions or business to come before the Board the meeting was adjourned at 6:57 PM.



Cara Bland ~ Chairperson



Don Lewis ~ Secretary

/sds