

A meeting of the McAlester Regional Health Center Authority was held at 4:00 PM, on Wednesday March 01, 2017 at McAlester Regional Health Center in the Administration Board Room. Public notice, setting forth thereon the day, time and place for this regular meeting had been delivered to the office of the City Clerk at 10:50 PM, on Tuesday February 28, 2017.

**TRUSTEES PRESENT:**

Weldon Smith, Chairperson ~ Brent Grilliot, Secretary ~ Cara Bland ~ L.M. Milton, MD ~ Mark Sehgal, MD ~ Evans McBride (Arrived at 4:03 PM) ~ Susan Kanard ~ Mary Shannon, Vice Chairman ~ Kevin Priddle

**TRUSTEES ABSENT:**

**HOSPITAL STAFF:**

David Keith ~ Sonya Stone, Recording Secretary ~ David Mak ~ Chris Whybrew ~ Darryl Linnington ~ Kim Stout ~ Ryan Gathard ~ Shawn Howard ~ Jeanne Leflore ~ Greg McNull.

**OTHER ATTENDEES:**

Russell Ramzel, Legal Counsel ~ Dr Christopher Beene, Chief of Staff

**CALL TO ORDER:**

Chairperson Smith called the meeting to order at 4:00 PM. He acknowledged Dr. Mark Sehgal who was reappointed for another term on the Board of Trustees and he welcomed Mr. Kevin Priddle who was attending his first Board meeting after being appointed to replace Mr. Don Lewis.

**Public Comment:** None

**Consent Agenda:**

1. MRHCA Board of Trustees minutes for February 1, 2017.
2. Medical Staff credentialing appointments as follows:
  - A. Approval of appointments for Advancement privileges for two (2) years per the recommendation of the Medical Executive Committee.
    - a. Zubair Ahmad, MD – Affiliate Staff – Nephrology/Dialysis
    - b. Mark Boykin, MD – Affiliate Staff – Teleradiologist
    - c. Anand Khurana, MD – Affiliate Staff – Nephrology/Dialysis
    - d. Kelly Ford, PA – Affiliate Staff – Physician Assistant under the supervision of Dennis Staggs, DO.
    - e. Cody Neese, Dental Assistant – Affiliate Staff – Dental Assistant under the supervision of Twana Duncan, DDS
    - f. Jessica Perez, Dental Assistant – Affiliate Staff – Dental Assistant under the supervision of Twana Duncan, DDS
  - B. Approval of appointments for Advancement privileges to remain in provisional status for three (3) months per the recommendation of the Medical Executive Committee.
    - a. Paula Guinnip, MD – Active Staff – Cardiothoracic/Vascular Surgeon
  - C. Approval of Reappointment privileges per the recommendation of the Medical Executive Committee for two years:
    - a. Edwin Henslee, MD – Active Staff – OB/GYN

- b. Rebecca Flores, DO – Affiliate Staff – Teleradiologist
- c. Wanda Martin, APRN – Affiliate Staff – Nurse Practitioner, under the supervision of Dennis Staggs, DO
- d. Amber Pritchett, DA – Affiliate Staff – Dental Assistant under the supervision of Twana Duncan, DDS

3. Semi- Annual Conflict of Interest Forms for approval and signature.

A Motion was made (Sehgal) and seconded (Priddle) to approve items one (1), two (2) and three (3) of the consent agenda as presented. The vote was taken as follows: Aye: Mark Sehgal, MD, Kevin Priddle, Susan Kanard, Cara Bland, Mary Shannon, Brent Grilliot, and Weldon Smith. Nay: None. Absent: Evans McBride. Abstain: L. M. Milton, MD. Chairperson Smith declared the motion carried.

**Physician Satisfaction Report:**

Ms. Stout presented a power point presentation regarding a recent Physician Satisfaction Survey. She reported there were 75 samples delivered, 22 samples were returned totaling a 29% response rate. The overall satisfaction results showed a significant improvement over last year reflecting that 9% of physicians were very satisfied and 82% were satisfied. She added the areas showing a decreased score over last year were scheduling, emergency management, admissions, scheduling outpatient surgeries, teamwork, efficiency of hospital operations, and coordination of care at discharge. Ms. Stout provided an Action Plan to address areas with the lowest scores. The Action Plan outlined plans for improvement in scheduling of diagnostic tests, quality improvement, and communication with physicians.

**CEO Report:**

**A. Volunteer Program Update:**

Ms. Jeanne Leflore presented an update regarding the MRHC Volunteer Auxiliary. She reported the Unique Boutique Gift Shop profited under new management a 63% increase over last year. She contributed the increase to upgrades made to the shop, educating the community about what the auxiliary does and why, and creating a positive "unique" boutique experience. She added we are listening to our customers, offering crowd pleasers such as cupcake tastings, book signings, online scrub sales and helping where there are needs all of which are helping to bring attention to the shop. Ms. Leflore stated she is working on plans to expand to online sales, build a healing garden/greenhouse, and utilize the volunteers to support patient concierge services.

**B. Strategy 4-Competitive Positioning Follow Up:**

Mr. Keith opened his presentation by describing competitive positioning as responsible growth in the service lines, meeting community needs and increasing total market share. He provided an overview of what our market looks like in our region that was supported by visual maps. The maps described the median age by county, population diversity, poverty percentages, unemployment rates and educational backgrounds for the Primary and Secondary service areas. Mr. Keith continued by reporting there are 8 counties in our Primary Service Area (PSA) with a total population on 134,600, an average age of 40 and an average income of \$37,266. Also in the PSA are 1 Critical Access Hospital (CAH), 6 Prospective Payment Service (PPS) Hospitals, 8 counties with at least 1 Federally Qualified Health Center (FQHC), and 5 counties with at least 1 Rural Health Clinic (RHC). The Secondary Service Area (SSA) has 10 counties, total population of 285,781, an average age of 39 and an average income of \$32,129. The Secondary Service Area has 4 CAHs, 6 PPS Hospitals, 6 counties with at least one FQHC and 6 counties with at least one RHC. Mr. Keith stated the SE Alliance was created to reach out to regional communities quicker, efficiently and cost effectively. He said the Alliance is about forming relationships. Mr. Keith

Initials \_\_\_\_\_

provided oversized maps of the PSA and the SSA to show the current and future state of the SE Alliance and development plans. He stated our region when compared to the state, is geographically huge, sparsely populated, typically impoverished, under-educated and very diverse. He closed by sharing market challenges and providing solutions to include: Economic Development for Pittsburg County, responsible strategic growth, physician & provider recruitment, Telehealth, leverage capital purchases, joint ventures, partnerships and avocation for rural healthcare.

**Chief of Staff Report:**

Dr. Christopher Beene updated the Board on the search for Chief Medical Officer. He reported one candidate was interviewed and a second is scheduled soon. He also reported the Residency Program accepted 5 new Residents to the new class; 3 are from the McAlester area which is favorable in retaining doctors to stay in the area. Dr. Sehgal reported we are retaining 2 from last year's class. Dr. Beene reported the Residency Program is growing and Dr. McElyea is doing a good job in recruiting. He briefly reported that physicians are continuing to work on efforts to improve quality scores.

**Board QI Report:**

Dr. Mark Sehgal reported the Board QI met in February. An update was provided on process improvements by Ms. Chelsea Bishop. The report included tracking of all initiatives that are required by government regulations. He stated Ms. Julie Powell provided an update on Risk Management. Dr. Sehgal closed by stating the quality team is doing an excellent job managing the quality initiatives.

**Finance Committee Report:**

**A. January 2017 Finance Report:**

Mr. David Mak presented the January 2017 Financial reports. He reported the net income for January fell below budget and below the prior year. Hospital inpatients were high with lower average length of stay and an average daily census that fell below budget and the prior year. The outpatient volume was close but slightly below budget as well. Strong growth continued in Urgent Care and SE Clinics which surpassed prior year. The total operating expenses were slightly over budget with a variance driven primarily by higher patient volume. He reported an unrestricted cash balance represented a decrease from prior year; however January's cash collection was strong and surpassed prior year. Catching up on collections for patient and non-patient receivables will remain a focus. The days of cash on hand at 143.1 showed a 12.2% decrease from prior year. A **Motion** was made (Bland) and seconded (Shannon) to approve the January 2017 Financial Reports as presented. The vote was taken as follows: Yea: Cara Bland, Mary Shannon, Brent Grilliot, Susan Kanard, Kevin Priddle, Evans McBride, L.M. Milton, M.D., Mark Sehgal, M.D and Weldon Smith. Nay: None. Absent: None. Abstain: None. Chairperson Smith declared the **motion** carried.

**B. CER for roof replacement for Sleep Lab/Outpatient Therapy:**

Mr. Greg McNall presented a Capital Budget Request for roof replacement for Sleep Lab/Outpatient Therapy. He reported bid specifications were sent out and bids were received from Metro Roofing Company, Today's Roofing, Oklahoma Roofing & Sheet Metal, Sooner Recon, RainTech Roofing, Exterior Solutions, and Crawford Roofing. A recommendation was made to employ Metro Roofing out of Oklahoma City who represented the lowest bid. Mr. McNall stated Metro Roofing is bonded and they are offering a 30 year manufacturer's water tightness warranty. He reported a consultant researched references and assisted with the bidding process. All references were favorable. The cost of the project was \$105,200 which included a consultant fee. The cost exceeded the budget of \$98,000 by \$7,200. A budget substitution was taken from the roof replacement budget for the Van

Buren House. A **Motion** was made (Bland) and seconded (Grilliot) to approve the CER for roof replacement for Sleep Lab/Outpatient Therapy at a cost of \$105,200 as presented. The vote was taken as follows: Yea: Cara Bland, Brent Grilliot, Mary Shannon, Mark Sehgal, M.D, L.M. Milton, M.D., Evans McBride, Kevin Priddle, Susan Kanard, and Weldon Smith. Nay: None. Absent: None. Abstain: None. Chairperson Smith declared the **motion** carried.

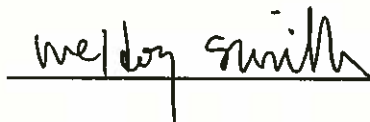
**C. CER for replacement of Cooling Tower:**

Mr. Greg McNall presented a CER for the replacement of a cooling tower. He reported there are currently three aging cooling towers that were installed in 1999, 2003 and 2004 in which all are working at capacity and are in need of replacement. Numerous attempts have been made to patch leaks but have not been successful. Continual leakage is causing damage to the roof as well as excessive water usage. Carrier and H&P Mechanical have assessed the cooling towers and determined they are in desperate need of replacement. The stainless steel cooling tower will take approximately eight weeks to build and installation must be done in temperatures of 70 degrees or less. A recommendation was made to employ Carrier Building Systems & Services to replace one cooling tower and modify existing piping system for automated operation at a cost of \$197,986 which is below the budgeted amount of \$205,000. The cost includes crane services provided by K-Bar Crane Service, LLC for \$1000 to offload the tower on the roof. The cooling tower will carry an 18 month warranty and the lifespan is fifteen years. Mr. McBride reported the Finance Committee approved the CER to be forwarded to the Board and requested the replacement of a second tower be placed in the 2018 budget. A **Motion** was made (Priddle) and seconded (Bland) to approve the CER for the replacement of a cooling tower at a cost of \$197,986 as presented. The vote was taken as follows: Yea: Kevin Priddle, Cara Bland, Susan Kanard, Brent Grilliot, Mark Sehgal, M.D, L.M. Milton, M.D., Mary Shannon, Evans McBride and Weldon Smith. Nay: None. Absent: None. Abstain: None. Chairperson Smith declared the **motion** carried.

**New Business:**

**Adjournment:**

With no further questions or business to come before the Board, a **motion** was made (Sehgal) and seconded (Shannon) to adjourn at 6:20 PM. The vote was taken as follows: Aye: Mark Sehgal, MD, Mary Shannon, Evans McBride, Susan Kanard, Cara Bland, L.M. Milton, MD, Kevin Priddle, Brent Grilliot and Weldon Smith. Nay: None. Absent: None. Abstain: None. Chairperson Smith declared the **motion** carried.



Weldon Smith ~ Chairperson



Mary Shannon ~ Secretary

/sds

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