

A meeting of the McAlester Regional Health Center Authority was held at 4:00 PM, on Wednesday January 03, 2018 at McAlester Regional Health Center in the Administration Board Room. Public notice, setting forth thereon the day, time and place for this regular meeting had been delivered to the office of the City Clerk at 03:05 PM on Tuesday December 29, 2017.

TRUSTEES PRESENT:

Cara Bland (arrived at 4:03 PM) ~ L.M. Milton, MD (arrived at 4:03 PM) ~ Evans McBride MD (arrived at 4:04 PM) ~ Susan Kanard ~ Mary Shannon, Vice Chairman ~ Brent Grilliot ~ Mark Sehgal, MD ~ Weldon Smith, Chairman.

TRUSTEES ABSENT: Kevin Priddle

HOSPITAL STAFF:

David Keith ~ Sonya Stone, Recording Secretary, Jared Droze, Jason Bray, Dr. Jason McElyea, Lindsey Fassio, Kim Stout, John Domanski, Dr. Kenneth Murphy, Darryl Linnington, Heather French, Larry Auld, Lucy Muller

OTHER ATTENDEES:

Elise Brennan, Legal Counsel,

CALL TO ORDER:

Chairman Smith called the meeting to order at 4:00 PM.

Public Comment: None

Consent Agenda:

1. MRHCA Board of Trustees minutes for December 29, 2017.
2. MRHCA Special Board of Trustees minutes for December 06, 2017
3. Medical Staff credentialing appointments as follows:
 - A. Approval of appointments for Provisional privileges for One (1) year per the recommendation of the Medical Executive Committee:
 - a. Henry A. Irvine, MD ~ Affiliate Staff ~ Teleradiology
 - b. Steven L Novick, MD, Ph.D. ~ Affiliate Staff ~ Teleradiology
 - c. Ranie W. Pendarvis, MD ~ Affiliate Staff ~ Teleradiology
 - d. Ira Wolke, MD ~ Affiliate Staff ~ Teleradiology
 - B. Approval of appointment for Reappointment (Advancement) privileges for Two (2) years per the recommendation of the Medical Executive Committee:
 - a. Janis Rosenfeld-Barba, M.D. ~ Affiliate Staff ~ Teleradiology

A Motion was made (Shannon) and seconded (Kanard) to approve items one (1), two (2) and three (3) of the consent agenda as presented. The vote was taken as follows: Aye: Mary Shannon, Susan Kanard, Mark Sehgal, MD, Brent Grilliot and Weldon Smith. Nay: None. Absent: L.M. Milton, MD, Cara Bland, Evans McBride. Abstain: None. Chairperson Smith declared the motion carried

Employee Wellness Program Presentation: Ms. Lucy Muller provided an Employee Wellness Program update to the Board. She shared an overview of the program including a review of the 2017 program requirements and participation results. She reported the areas that scored the worst included: Body Fat, BMI, HDL and Blood Pressure. The areas that scored the best were: Glucose, Triglycerides, Cholesterol and Metabolic Syndrome. Ms.

Muller reported the program offers coaching sessions and ten workshops that are available to help employees reach their required points to avoid a disincentive charge. Ms. Muller stated 106 employees received a disincentive surcharge due to failure to meet the Biometric Incentive. The Biometric Incentive consists of Biometric screenings, Online Health Assessments & 500 points obtainable by participating in various incentive opportunities. Ms. Muller reported there is data now to evaluate the program for 2019. Our scores did not improve drastically; however we also did not have any high dollar claims due to diabetes or heart problems last year. She added workplace culture and financial wellbeing has been identified as opportunities for improvement. She closed by sharing an overview of the proposed 2019 Employee Wellness Program.

CEO Report: Mr. David Keith reported the Urology Specialist of Oklahoma (USO) Agreement is being finalized and going through the standard fair market value review. Once complete, the Agreement will be ready for signature. Clinic space to accommodate USO is underway; and the targeted date to open is February 2018. Mr. Keith reported a breach of contract letter was sent to CardioSolutions and negotiations are underway to finalize their departure by 5 January. Other cardiology groups are being considered in order to continue the cardiology program. Mr. Keith reported the hospital is losing an orthopedic doctor on February 1, 2018; however discussions are underway to assure coverage. Three Hospitalist groups are being vetted to manage the programs structure and functions. A tentative decision on the group that is best for the hospital is anticipated by mid-to-late January. Mr. Keith reported Tracy Cox, physician recruiter has been hired. She comes to us from Muskogee and will be bringing an abundance of knowledge to her new position. Mr. Keith reported he reached out to Regional Medical Labs (RML) for support and consulting services to review lab processes, staffing and services. Mr. Keith reported that a meeting is planned between MRHC and Atoka Hospital along with attorneys to review the long term agreement that will assure transparency and protection to both hospitals. Mr. Keith reported a Physician Advisory Council is in the formative stage and awaiting physician nominees. In closing he announced that the Eastern Oklahoma State College has selected MRHC to honor at its upcoming Sapphire Ball in April 2018 as the recipient of the Community Impact Award. Ms. Kim Stout reported MRHC is working to develop an elective Hip and Knee Program in an effort to be accredited as a Hip & Knee Center of Excellence. Additional discussion was held regarding a marketing plan to inform McAlester voters of a city tax proposal of 1/8 % sales tax for the expansion of the Cancer Center that will be on the ballot in February.

Chief of Staff Report:

Dr. Jason McElyea reported Dr. Siren has returned from medical leave and has actively resumed her duties. He requested to be put on the agenda next month to present an update regarding the Residency Program. Dr. McElyea reported he is expecting to receive a few more Residents in the near future. He reported the Stewardship Committee continues to work on the Opioid Reduction Program. He added that Robbie Savely, Pharmacist will be joining him at four National Conferences to present the opioid program.

Board QI Report:

Dr. Mark Sehgal reported the Board QI opted not to meet in December due to low census and low staff attendance. No report was given.

Finance Committee Report:

1. Finance Report for October 2017:

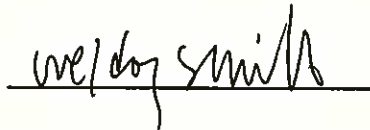
Mr. John Domanski presented the November 2017 Financial Reports. He reported a net operating gain for the month and a positive EBIDA compared to the prior year. He added the November volumes were mixed, with inpatient discharges and emergency department visits up and outpatient registrations and total surgeries down for the month. The unrestricted cash balances decreased from the prior year primarily due to funding three payrolls in November 2017, and operating cash-on-hand decreased to 139 days compared to 143 days in the prior year. He reported there continues to be

improvement in labor management resulting in a decrease of paid full time employees, a reduction of 109 from prior year. He closed by saying the Administration team and Leadership Council continues to make further refinements and additions to the prior financial improvement in order to bring the organization back to the FY2018 targets. A Motion was made (Sehgal) and seconded (Milton) to approve the November 2017 financial reports as presented. The vote was taken as follows: Aye: Mark Sehgal, MD, L.M. Milton, MD, Cara Bland, Brent Grilloit, Susan Kanard, Evans McBride, Mary Shannon and Weldon Smith. Nay: None. Absent: Kevin Priddle. Abstain: None. Chairperson Smith declared the motion carried.

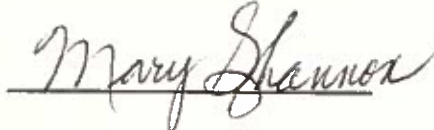
2. **Consideration and approval of Capital Expenditure Request (CER) for Pharmacy and Cancer Center Clean Room:** Mr. Larry Auld presented a Capital Expenditure Request for Pharmacy and Cancer Center Clean Rooms. He reported to meet the compounding standards for the hospital; the current Clean Rooms need to meet the USP 797 and USP 800 requirements. He reported the USP 797 refers to compounding sterile products and the USP 800 refers to compounding hazardous products. He added the requirements for USP 797 have increased; therefore the current clean rooms do not meet the new 797 standards and they do not meet the USP 800 standards. He reported the last survey identified the issue and provided a plan of action. Mr. Auld proposed to improve the Clean Rooms at McAlester Regional Health Center (MRHC) and the Cancer Center to meet the USP 797 and USP 800 Standard which will require construction and purchasing some equipment. The Life of the proposed project is ten to twenty years and the cost of the project for both MRHC and the Cancer Center is \$425,555 Mr. Domansky reported the project will be funded out of the Building and Building Improvement budget allocation. He reported bids were received from Travis Cleanair and QleanAir Scandinavia for the Clean Rooms. The recommendation is for Travis Cleanair who represented the best option for cost. Mr. Auld reported Travis Cleanair is a modular Unit that can be moved to a different location if needed. The Travis Cleanair Company is available to move the equipment at a minimal charge if the need arises. Quotes were also received from Mill Creek Carpet & Tile for flooring at both locations, Carrier Corporation for HVAC and McFarland Architects who will help with the Oklahoma State Health Department submittals at the hospital pharmacy. Motion was made (McBride) and seconded (Milton) to approve the Capital Expenditure Request for Pharmacy and Cancer Center Clean Rooms as presented at a cost of \$425,555. The vote was taken as follows: Aye: Evans McBride, L.M. Milton, Mary Shannon, Mark Sehgal, MD, Susan Kanard, Brent Grilloit, Cara Bland and Weldon Smith. Nay: None. Absent: Kevin Priddle. Abstain: None. Chairperson Smith declared the motion carried
3. **Consideration and approval of CER for Urology/Cardiology Clinic Remodel:** Mr. John Domansky reported the Urology group is coming soon and space is limited due to the Veterans Administration's transition to our facility. He proposed to expand the current Cardiology Clinic space to include two separate spaces that will house the Urology and Cardiology Clinics. He reported Specialty Clinics require certain clinic specifications for quality and sanitary purposes that will need to be addressed. Mr. Domansky requested \$100,000 to complete the project. He added it is not a budgeted item; however it will be funded out of the Building and Building Improvement budget allocation. A Motion was made (Milton) and seconded (Shannon) to approve the Capital Expenditure Request for the Urology/Cardiology Clinic Remodel Project at a cost of \$100,000. The vote was taken as follows: Aye: L.M. Milton, MD, Mary Shannon, Susan Kanard, Brent Grilloit, Cara Bland, Mark Sehgal, MD, Evans McBride and Weldon Smith. Nay: None. Absent: Kevin Priddle. Abstain: None. Chairperson Smith declared the motion carried.

New Business: None**Adjournment:**

With no further questions or business to come before the Board, a motion was made (Grilliot) and seconded (Milton) to adjourn the meeting at 6:48 PM. The vote was taken as follows: Aye: Brent Grilliot, L.M. Milton, MD, Mark Sehgal, MD, Evans McBride, Susan Kanard, Cara Bland, Mary Shannon and Weldon Smith. Nay: None. Absent: Kevin Priddle. Abstain: None. Chairperson Smith declared the **motion** carried.



Weldon Smith ~ Chairperson



Mary Shannon ~ Secretary

/sds