

A meeting of the McAlester Regional Health Center Authority was held at 4:00 PM, on Wednesday November 04, 2020 at McAlester Regional Health Center in the Administration Board Room. Public notice, setting forth there on the day, time and place for this regular meeting had been delivered to the office of the City Clerk at 02:45 PM on Tuesday November 03, 2020.

TRUSTEES PRESENT:

Mary Shannon, Chairwoman ~ Weldon Smith ~ Marti Fields ~ Kevin Priddle ~ Susan Kanard ~ Brent Grilliot ~ Johnny Zellmer, MD ~ Evans McBride ~ James Bland

TRUSTEES ABSENT: None

HOSPITAL STAFF:

David Keith, Sonya Stone, Recording Secretary, Darryl Linnington, Sherry Winczewski, Dr. John Tedesco, Chief of Staff, Shawn Howard, Lucy Muller, Whitney Hull, Kim Stout, Julie Powell, Sam Norton, Interim CIO, Cheryl Perry, Interim CFO.

OTHER ATTENDEES:

Karen Rieger, Legal Counsel, Russell Ramzel, Legal Counsel, Timila Rother, Legal Counsel, Hilary Velandia, Legal Counsel.

CALL TO ORDER:

Chairwoman Shannon called the meeting to order at 4:00 PM.

Public Comment: None

Consent Agenda:

1. MRHCA Board of Trustees minutes for October 07, 2020.
2. Credentialing & Privileging Appointment List as follows:

Appointment for Credentialing & Privileging for Provisional as follows:

- Walter "Clint" Maxcey, APRN ~ Provisional ~ APRN/CNP Family Supervising: Vanessa Meuniot, DO ~ One Year
- Mark Bucher, CRNA ~ Provisional ~ CRNA ~ One Year
- Melissa Evans-Brave, DO ~ Provisional ~ Emergency Medicine ~ One Year
- Michelle Mann, CRNA ~ Provisional ~ CRNA
- Christopher Thompson, MD ~ Provisional ~ Pathology

Appointment for Credentialing & Privileging for Reappointment (Active) as follows:

- Jeremiah Jansen, MD ~ Active ~ Radiology ~ Two Years
- Misty Branam, DO ~ Active ~ Internal Medicine ~ Two Years
- Justin Plaxico, DO ~ Active ~ General Surgery ~ Two Years
- Norman McAlester, MD ~ Active ~ Emergency Medicine ~ Two Years

Resignations:

- Jamin Brown, DO ~ Emergency Medicine (Premier Physician Staffing) ~ 09/21/2020
- Charles Knife Chief, MD ~ OB/GYN (Locums) ~ 10/05/2020

3. MRHC Contract Log for October 2020
4. Bid Purchase Policy
5. Expenditure Approval Policy

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6. Open Records Request and Fee Schedule Policy
7. Delta Dental Services Agreement
8. LifeCare Health ACO 32 LLC Operating Agreement
9. Bid for Lawn Services
10. Bid from Caresource for Hospice Durable Medical Equipment
11. Bid from 4D Packaging for Copy Paper
12. Capital Substitutions

A **Motion** was made (Zellmer) and seconded (Grilliot) to approve the consent agenda items 1,2,3,4,5,6, 7, 8, 9, 10, 11 and 12 of the consent agenda as presented. The vote was taken as follows: Aye: Dr. Johnny Zellmer, M.D, Brent Grilliot, Evans McBride, Susan Kanard, James Bland, Marti Fields, Weldon Smith, Kevin Priddle and Mary Shannon. Nay: None. Absent: None. Abstain: None. Chairwoman Shannon declared the **motion** carried.

Consideration and approval of revised Medical Staff Bylaws: Dr. John Tedesco reported the proposed Medical Staff Bylaws have been reviewed and approved by the Medical Staff. He opened the floor to Ms. Julie Powell to provide an overview. She stated the hospital attorney provided a template with the correct language and formatting to assure necessary laws were incorporated into the bylaws. The Medical Staff married the existing bylaws with the template provided by the attorney. The revision process took approximately two years to finalize. A **Motion** was made (Kanard) and seconded (Priddle) to approve the revised Medical Staff Bylaws as presented. The vote was taken as follows: Aye: Susan Kanard, Kevin Priddle, James Bland, Brent Grilliot, Evans McBride, Marti Fields, Dr. Johnny Zellmer, Weldon Smith and Mary Shannon. Nay: None. Absent: None. Abstain: None. Chairwoman Shannon declared the **motion** carried.

COVID 19 Update: Ms. Kim Stout shared data on COVID 19 as it relates to patient care. She reported MRHC has received many patients from other counties with the majority coming from McCurtain County. Mr. Shawn Howard reported now that hospital operations are under control, the Incident Command is transitioning from operational to an advisory type Command Center. He added the Command Center will advise on infection control, staffing, COVID and flu related issues. The Incident Command Center is also focusing on rapidly increasing PPE usage. Mr. Howard shared a new cost effective P100 mask with replaceable filters that last up to 3-6 months. He added the masks have been trialed with frontline staff over the past two weeks with successful outcomes. Ms. Stout reported due to the increasing amount of COVID patients, MRHC purchased seven Vapotherm machines for patients having respiratory issues but are not severe enough to be on ventilators. The Vapotherm machines are FDA approved and will allow a patient to remain in a regular room.

Chief of Staff Report: Dr. John Tedesco reported there are medical staff changes to report. Dr. Larry Page, Orthopedic Surgeon and Dr. William Eckstein, Pediatrician will be leaving MRHC. MRHC is recruiting for Pulmonology and has a very good candidates interested in MRHC. He added Dr. Oberste, Gastroenterologist is very pleased the equipment for her practice which has been approved and received.

Personnel Committee Report: Ms. Marti Fields opened the floor to Ms. Lucy Muller who shared a high-level overview of a recent employee survey. She stated customer service and employee recognition will be a focus going forward with plans in place to grow and train leaders to drive improved customer service. She reported employee bonuses are planned for November and December and the next employee survey is planned for the first quarter of 2021. Ms. Muller also shared an overview of the 2021 Benefit Plan. The plan will include several no co-pay medications, an increase in retirement match effective on the first day of employment and two added work life balance days.

CEO Report: Mr. David Keith shared the November 2020 CEO Report. He discussed Nursing Home exclusive contracts for Hospice creating challenges for patients and families and reminded members of the state RFP for Managed Medicaid. LifeCare public trust hospitals have requested support from OHA to modernize the Public

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Trust Act. MRHC Administration will be actively engaged in the process. He also reported the Southeast Alliance Network members are meeting with Healthcare Highway and Summit (benefits insurance group) discuss a new Health Plan with for rural Southeast Oklahoma small businesses. Mr. Keith also reported Dr. Ian Dunn with the Department of Neurology at Oklahoma University will visit MRHC to discuss an on-site clinic. He shared MRHC was featured in US News and World Report as an award recipient for American Stroke Association's "Get with the Guidelines-Stroke Gold Plus Award. MRHC also received a Type 2 Diabetes Honor Roll Award from the American Heart Association: 1 of 7 recipients in Oklahoma receiving this award. Mr. Keith also reported a LEAN project is underway to change and improve patient access; Employee benefits open enrollment began November 1, 2020; and a recruiter was hired in Human Resources to focus on hard to recruit positions. Lastly, he reported the former Urgent Care on campus closed due to COVID 19 will reopen by the end of the year.

Finance Committee Report:

- 1. Consideration and approval of September 2020 Financial Reports:** Ms. Winczewski presented the September 2020 Financial report to the Board for consideration and approval. She stated the Authority posted a loss primarily due to the dissolution of SE Imaging Joint Venture. The net loss for the month of September was \$532,510, which consist of \$190k for a loss in equity and \$295k for accounts receivable reserve at 82% for SE Imaging. The Authority posted Net Operating Revenue of \$7.8m, which is under budget \$1.4m. Unrestricted cash is \$27.1m and the days cash on hand is 106.9. The restricted cash is \$23.6m, mostly is HHS funds and Medicare Advanced Payments. Net days in AR for the hospital are 46.6. A **motion** was made (Priddle) and seconded (Bland) to approve the Financial Reports for September 2020 as presented. The vote was taken as follows: Aye: Kevin Priddle, James Bland, Weldon Smith, Johnny Zellmer, MD, Marti Fields, Evans McBride, Susan Kanard, Brent Grilliot and Mary Shannon. Nay: None. Absent: None. Abstain: None. Chairwoman Shannon declared the **motion** carried.
- 2. Consideration and approval of CER for replacement of ICU Beds:** Ms. Sherry Winczewski presented a CER for the replacement of 14 ICU Beds to replace current ICU Beds well over 15 years old at a cost of \$475,652.10. Bids were received from Stryker, Hill-Rom, Umamo and Arjo. After a review of submitted quotes, it was determined that the bid from Hill-Rom met the requirements and specifications of the organization. A **motion** was made (Priddle) and seconded (Grilliot) to approve the CER for 14 ICU Beds from Hill-Rom at a cost of \$475,652.10 as presented. Aye: Kevin Priddle, Brent Grilliot, Susan Kanard, James Bland, Johnny Zellmer, MD, Weldon Smith, Evans McBride and Mary Shannon. Nay: None. Absent: Marti Fields. Abstain: None. Chairwoman Shannon declared the **motion** carried.
- 3. Consideration and approval of CER for Respiratory Ventilators:** Ms. Sherry Winczewski presented a non-capital budgeted CER for the replacement of two Respiratory Ventilators at a cost off \$68,800. Bids were received from GE, Covidien, Viemed and Draeger. The Covidien proposal met all the bid specifications and included a three-year service coverage, met all software requirements and is the standardized supplier for respiratory ventilators at MRHC. Choosing Covidien would alleviate any additional training and knowledge from clinical staff in the ICU and will significantly decrease risk for patient safety. The reviewers determined that the Covidien bid ultimately fits the need to the organization. A **motion** was made (Bland) and seconded (Zellmer) to approve the CER for Respiratory Ventilators at a cost of \$68, 800 as presented. Aye: James Bland, Johnny Zellmer, MD, Evans McBride, Susan Kanard, Marti Fields, Weldon Smith, Kevin Priddle, Brent Grilliot and Mary Shannon. Nay: None. Absent: None. Abstain: None. Chairwoman Shannon declared the **motion** carried.

4. **Consideration and approval of Long-Term Lease for Endoscopy Equipment:** Ms. Sherry Winczewski presented a Long-Term Lease proposal for Endoscopy Equipment. Bids were received from Olympus, Fujifilm and Steris IMS. Reviewers recommended to proceed with the Olympus CPO bid option totaling \$971,757.23 with a 50-month term. A **motion** was made (Fields) and seconded (Priddle) to approve the Long-Term Lease for Endoscopy Equipment at a cost of \$971,757.23 with a 50-month term as presented. Aye: Marti Fields, Kevin Priddle, James Bland, Brent Grilliot, Susan Kanard, Evans McBride, Johnny Zellmer, MD, Weldon Smith and Mary Shannon. Nay: None. Absent: None. Abstain: None. Chairwoman Shannon declared the **motion** carried.
5. **Consideration and approval of recommendation to reject bid for Environmental Services for the SE Healthplex, Wellness Center & Kidz Choice:** Ms. Sherry Winczewski reported only one bid was received in response to an RFP for Environmental Services for the SE Healthplex, Wellness Center and KIDZ Choice from Jean Janitorial & Lawn Services at a cost of \$5,497 per month for SE Healthplex, \$ 7,500 per month for Wellness Center and \$2,897 per month for KIDZ Choice. Reviewers determined that rejecting the proposals was in the best interest of the organization due to the high cost for the service and only receiving one bid. A **Motion** was made (Bland) and seconded (Zellmer) to reject bids for Environmental Services for the SE Healthplex, Wellness Center and KIDZ Choice from Jean Janitorial & Lawn Services at a cost of \$5,497 per month for SE Healthplex, \$ 7,500 per month for Wellness Center and \$2,897 per month for KIDZ Choice as presented. The vote was taken as follows: Aye: James Bland, Johnny Zellmer, MD, Weldon Smith, Marti Fields, Evans McBride, Kevin Priddle, Susan Kanard, Brent Grilliot and Mary Shannon. Nay: None. Absent: None. Abstain: None. Chairwoman Shannon declared the **motion** carried.
6. **Consideration and approval of MRI & Ultrasound loan with First National Bank:** Mr. Darryl Linnington requested quotes for an MRI & Ultrasound loan. After a review of submitted quotes, First National Bank offered the best option of a 5 or 7-year loan with a 2.15% fixed rate. Payments will be \$15,000 for a 4-month period with loan pay off in 2027. The combined loan amount is \$1,153,776 and the loan has gone through the FNB loan committee for approval. A **Motion** was made (Priddle) and seconded (Zellmer) to approve the loan with First National Bank in the amount of \$1,153,776 as presented. The vote was taken as follows: Aye: Kevin Priddle, Dr. Johnny Zellmer, Susan Kanard, Brent Grilliot, James Bland, Marti Fields Weldon Smith and Mary Shannon. Nay: None. Absent: None. Abstain: Evans McBride. Chairwoman Shannon declared the **motion** carried.

New Business: None.

Executive Session (25 O.S. § 307(B)) – Discussion and Action – Mary Shannon, Chairman

25 O.S. § 307(B)(4): “Confidential communications between a public body and its attorney concerning a pending investigation, claim or action if the public body, with the advice of its attorney, determines that the disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation or proceeding in the public interest.

1. Follow-up discussion regarding complaints from Klean R Us and Randy Green in connection with the True Solutions agreement, including allegations and threatened claims related to Oklahoma competitive bidding laws applicable to public trusts, Open Records Act, Oklahoma Open Meeting Act and other claims.
2. Consideration of MRHCA personnel issues related to the items listed in paragraph 1, and potential vote related thereto.

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A **motion** was made at 5:32 PM by (Fields) and seconded by (Kanard) to enter Executive Session. The vote was taken as follows: Aye: Marti Fields, Susan Kanard, Weldon Smith, Johnny Zellmer, MD, Evans McBride, Kevin Priddle, Brent Grilliot, James Bland and Mary Shannon. Nay: None. Absent: None. Abstain: None. Chairwoman Shannon declared the **motion** carried unanimously.

A **motion** was made at 6:42 PM by (Zellmer) and seconded by (Bland) to come out of Executive Session. The vote was taken as follows: Aye: Johnny Zellmer, MD, James Bland, Brent Grilliot, Susan Kanard, Kevin Priddle, Evans McBride, Marti Fields, Weldon Smith and Mary Shannon. Nay: None. Absent: None. Abstain: None. Chairwoman Shannon declared the **motion** carried.

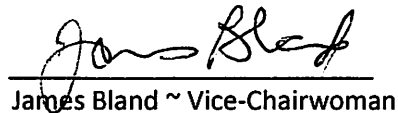
No action was taken during Executive Session.

No Action was taken following the Executive Session:

Adjournment: A **Motion** was made (Fields) and seconded (Zellmer) to adjourn at 6:45 PM. The vote was taken as follows: Aye: Marti Fields, Johnny Zellmer, MD, Weldon Smith, Evans McBride, Kevin Priddle, Susan Kanard, Brent Grilliot, James Bland and Mary Shannon. Nay: None. Absent: None. Abstain: None. Chairwoman Shannon declared the **motion** carried.


Mary Shannon, Chairwoman

/sds


James Bland ~ Vice-Chairwoman