

A meeting of the McAlester Regional Health Center Authority was held at 4:00 PM, on Wednesday August 03, 2022 at McAlester Regional Health Center in the Administration Board Room. Public notice, setting forth there on the day, time and place for this regular meeting had been delivered to the office of the City Clerk at 08:16 AM on August 02, 2022.

TRUSTEES PRESENT:

Mary Shannon, Chairwoman ~ Christopher Beene, MD ~ Susan Kanard ~ Brent Grilliot (arrived at 04:02 PM) ~ Sayer Brenner ~ Marti Fields ~ Damon Mascoto ~ James Bland ~ Johnny Zellmer, MD

TRUSTEES ABSENT:**HOSPITAL STAFF:**

Sonya Stone, Recording Secretary, Shawn Howard, Cheryl Perry, Kim Stout, Lucy Muller, Scott Yoder, Meagan Moore, David Auld, MD

OTHER ATTENDEES

Maggie Martin, Legal Counsel, (via conference phone); David Andren, City Manager

CALL TO ORDER: Chairwoman Shannon called the meeting to order at 4:00 PM.

Public Comment: None

Consent Agenda:

1. MRHCA Board of Trustees minutes for July 06, 2022
2. July 2022 Agreement Log
3. Credentialing & Privileging List as follows:

Consideration and approval of appointment for credentialing & privileging for Reappointment for two years as follows:

1. Kelsey Flynn, DO ~ Active ~ Family Medicine/Hospitalist ~ Two years
2. Matthew Graves, MD ~ Active ~ Obstetrics & Gynecology ~ Two years
3. Kristen Stehling, DO ~ Active ~ Family Medicine/Hospitalist ~ Two years
4. David Auld, MD ~ Active ~ Internal Medicine/Critical Care PM & R/Pediatrics ~ Two years
5. Justin McCoy, MD ~ Active ~ Radiology ~ Two years
6. Lynn Preston, DO ~ Active ~ Cardiology ~ Two years
7. Kameron Torbati, MD ~ Active ~ Obstetrics & Gynecology ~ Two years
8. Dominick Palmisano, CRNA ~ Allied Health ~ CRNA ~ Two years
9. Kent Schmidt, CRNA ~ Allied Health ~ CRNA ~ Two years
10. Phill Vilar, CRNA ~ Allied Health ~ CRNA ~ Two years

Consideration and approval of appointment for Advancement for one year as follows:

1. Caleb Harris, MD ~ Active ~ General Surgery ~ One year
2. Stephen Freeborn, CRNA ~ Allied Health ~ CRNA ~ One year

Temporary Privileges Granted

1. Russell Workman, MD ~ Emergency Medicine ~ 06/19/22 – 09/17/22
2. Chibuike Anokwute, MD ~ Emergency Medicine ~ 06/22/22 – 09/20/22
3. Lee Nelson ~ Emergency Medicine ~ 06/25/22 – 09/23/22

Resignations: (Acknowledge/Accept)

1. Travis Esposito, DO ~ Emergency Medicine ~ 06/21/22
2. Clinton Echols, CRNA ~ CRNA ~ 06/09/22
3. Luis Alva, DO ~ Emergency Medicine ~ 06/21/22

A **motion** was made (Zellmer) and seconded (Fields) to approve items 1, 2, and 3 of the Consent Agenda as presented. The vote was taken as follows: Aye: Johnny Zellmer, MD, Marti Fields, Sayer Brenner, Susan Kanard, James Bland, Christopher Beene, MD, Damon Mascoto, Brent Grilloit, and Mary Shannon. Nay: None. Absent: None. Abstain: None. Chairwoman Shannon declared the **motion** carried.

Discussion and consideration of MRHCA Board of Trustees Amended and Restated Bylaws: Ms. Mary Shannon reported a copy of the MRHCA Board of Trustees Amended and Restated Bylaws was provided to each Board member at the previous meeting for review. She opened the floor for discussion and offered an opportunity for revisions. There was no revisions or deletions noted. In accordance with the Bylaws requiring a biennial review, a **motion** was made (Grilloit) and seconded (Beene) to approve the Amended and Restated Bylaws as presented. The vote was taken as follows: Aye: Brent Grilloit, Christopher Beene, MD, James Bland, Susan Kanard, Damon Mascoto, Sayer Brenner, Marti Fields, Johnny Zellmer, MD, and Mary Shannon. Nay: None. Absent: None. Abstain: Chairwoman Shannon declared the **motion** unanimously.

Finance Committee Report:

1. **Discussion and consideration of June 2022 Financial Reports:** Ms. Cheryl Perry, CFO reported the Finance Committee met on July 26, 2022. The Financial Reports for June 2022 were reviewed and summarized by Ms. Perry. A **motion** was made (Brenner) and seconded (Bland) to approve the finance report for June 2022 as presented. The vote was taken as follows: Aye: Sayer Brenner, James Bland, Christopher Beene, MD, Johnny Zellmer, MD, Marti Fields, Damon Mascoto, Susan Kanard, Brent Grilloit, and Mary Shannon. Nay: None. Absent: None. Abstain: Chairwoman Shannon declared the **motion** carried.
2. **Discussion and consideration of Fiscal Year Budget for 2023:** Ms. Perry presented the Fiscal Year 2023 Budget for consideration and approval. Discussion occurred regarding items in the budget. No revisions or deletions were noted. A **motion** was made (Bland) and seconded (Brenner) to approve the Fiscal Year Budget for 2023 as presented. The vote was taken as follows: Aye: James Bland, Sayer Brenner, Susan Kanard, Brent Grilloit, Johnny Zellmer, MD, Damon Mascoto, Marti Fields, Christopher Beene, MD, and Mary Shannon. Nay: None. Absent: None. Abstain: None. Chairwoman Shannon declared the **motion** carried.
3. **Discussion and consideration of renewed Microsoft Enterprise Agreement:** Mr. Scott Yoder summarized the Microsoft Enterprise renewal agreement. Mr. Yoder reported the agreement covers all Microsoft licensing. The hospital is eligible for the reduced State/Government pricing of \$406,888.21. The agreement is based on a three-year term with three annual payments. A **motion** was made (Mascoto) and seconded (Grilloit) to approve the renewed Microsoft Enterprise Agreement at a cost of \$406,888.21 as presented. The vote was taken as follows: Aye: Damon Mascoto, Brent Grilloit, Johnny Zellmer, MD, Sayer Brenner, James Bland, Marti Fields, Christopher Beene, MD, and Mary Shannon. Nay: None. Absent: None. Abstain: None. Chairwoman Shannon declared the **motion** carried.
4. **Update related to the Funded Depreciation Account:** Mr. Shawn Howard reported a seven-year Master Facility Plan was established over five years ago following an assessment by HFG Architects. Areas for improvement were identified in which approximately 30% have been completed to date. He added some of the recommendations in the Master Facility Plan no longer makes sense today, however the structural improvements do. He added there are large projects coming up that need to be financially on pace. Plans to restructure the Master Facility Plan are being discussed.

Personnel Committee Report:

1. **Nurse Residency Project:** Ms. Lucy Muller, Director of HR summarized a presentation regarding a Nurse Residency Project. She reported the program is meant to help recent graduates transition into clinical practice by honing in on what they learned during school, identify gaps in clinical knowledge, and increase hands-on-experience.

2. **Employee Turnover Update:** Ms. Lucy Muller summarized a strategic plan initiative report on employee turnover. She reported in 2021 turnover rate rose to 23.8%. This turnover rate is being monitored and addressed as part of the MRHC Strategic Plan initiative to improve retention and decrease turnover.

Chief of Staff Report: Dr. David Auld reported Dr. Matthew Sims joined the Emergency Room Premier Group. He stated that Dr. Sims resides in McAlester and will be a great asset to the Emergency Department. He reported the Three North Unit reopened and staffing has shifted back to their normal locations. He added that overall, the energy at the hospital has been very positive which is very encouraging to everyone.

Chief Executive Officer (CEO) Report: Mr. Shawn Howard summarized the August CEO Report. Topics of discussion included an RFP for Emergency Department Physician Staffing Company and the most recent DNV hospital and primary stroke surveys. A strategic report from the Information Technology department was also included.

Executive Session (25 O.S. § 307(B)) – Discussion and Potential Action – Mary Shannon, Chairwoman

A motion was made in public session at 5:25 PM by (Fields) and seconded by (Bland) to enter into Executive Session. The vote was taken as follows: Aye: Marti Fields, James Bland, Brent Grilliot, Susan Kanard, Damon Mascoto, Sayer Brenner, Johnny Zellmer, MD, Christopher Beene, MD, and Mary Shannon. Nay: None. Absent: None. Abstain: None. Chairwoman Shannon declared the motion carried unanimously.

25 O.S. § 307(B)(1): "Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee."

1. Discussion regarding employment matters related to the Chief Executive Officer position.

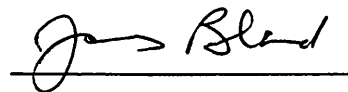
A motion was made in public session at 5:44 PM by (Brenner) and seconded by (Kanard) to come out of Executive Session. The vote was taken as follows: Aye: Sayer Brenner, Susan Kanard, Christopher Beene, MD, Johnny Zellmer, MD, Marti Fields, Damon Mascoto, Brent Grilliot, James Bland, and Mary Shannon. Nay: None. Absent: None. Abstain: None. Chairwoman Shannon declared the motion carried unanimously.

No action was taken during Executive Session.

Adjournment: A motion was made (Zellmer) and seconded (Grilliot) to adjourn the meeting at 05:44 PM. The vote was taken as follows: Aye: Johnny Zellmer, MD, Brent Grilliot, Susan Kanard, James Bland, Damon Mascoto, Marti Fields, Christopher Beene, MD, Sayer Brenner, and Mary Shannon. Nay: None. Absent: None. Abstain: None. Chairwoman Shannon declared the motion carried.



Mary Shannon ~ Chairwoman
/sds



James Bland ~ Vice-Chairman