

A meeting of the McAlester Regional Health Center Authority was held at 4:00 PM, on Wednesday September 07, 2022 at McAlester Regional Health Center in the Administration Board Room. Public notice, setting forth there on the day, time and place for this regular meeting had been delivered to the office of the City Clerk at 09:15 AM on September 02, 2022.

TRUSTEES PRESENT:

Mary Shannon, Chairwoman ~ Christopher Beene, MD ~ Susan Kanard ~ Brent Grilliot ~ Sayer Brenner ~ Marti Fields ~ Damon Mascoto ~ James Bland ~ Johnny Zellmer, MD

TRUSTEES ABSENT: NONE**HOSPITAL STAFF:**

Sonya Stone, Recording Secretary, Shawn Howard, Cheryl Perry, Kim Stout, Whitney Hull, Ken Mathews, Julie Powell, Chad Gragg, Lucy Muller

OTHER ATTENDEES

Karen Rieger, Legal Counsel, (via conference phone); Dan Clark, Forvis, Alisia Faust, Forvis, Lilly Gillespie, Forvis

CALL TO ORDER: Chairwoman Shannon called the meeting to order at 4:00 PM.

Public Comment: None

Consent Agenda:

1. MRHCA Board of Trustees minutes for Aug 03, 2022
2. August 2022 Agreement Log
3. Credentialing & Privileging List as follows:

Consideration and approval of appointment for credentialing & privileging for Provisional for one year as follows:

1. Mia Murphy, DO ~ Provisional ~ Family Medicine/Critical Care ~ One year
2. Chibuike Anokwute, MD ~ Provisional ~ Emergency Medicine ~ One year
3. Lee Nelson, DO ~ Provisional ~ Emergency Medicine ~ One year

Consideration and approval of appointment for credentialing & privileging for Reappointment (Affiliate) for two years as follows:

1. Clark Grilliot, DDS ~ Affiliate ~ Dentistry/Surgery ~ Two years
2. Janna McIntosh, DDS ~ Affiliate ~ Dentistry/Surgery ~ Two years
3. Kaya Smith, DO ~ Affiliate ~ Emergency Medicine ~ Two years

Consideration and approval of appointment for credentialing & privileging for Reappointment (Allied Health) for two years as follows:

1. Jennifer Hastings, APRN ~ Allied Health ~ Nurse Practitioner/Hospitalist ~ Two years

Consideration and approval of appointment for credentialing & privileging for Advancement (Consulting) for one year as follows:

1. Bradley Lawson, MD ~ Consulting ~ Orthopedics ~ One year

Consideration and approval of appointment for credentialing & privileging for Additional Privileges as follows:

1. Christopher Hitchcock, APRN ~ Allied Health ~ Nurse Practitioner/Botox ~ One year (Allied Health)
2. Kelsey Flynn, DO ~ Active ~ Emergency Medicine ~ Two years (Active)

Initials _____

Resignations: (Acknowledge/Accept)

1. Tyler Woolum, DO ~ Emergency Medicine ~ 07/13/22
2. Junaid Riaz, DO ~ Emergency Medicine ~ 08/01/22
3. John Lazenby, PA ~ Physician Assistant ~ 08/01/22

A motion was made (Fields) and seconded (Kanard) to approve items 1, 2, and 3 of the Consent Agenda as presented. The vote was taken as follows: Aye: Marti Fields, Susan Kanard, Johnny Zellmer, MD, Sayer Brenner, James Bland, Christopher Beene, MD, Damon Mascoto, Brent Grilloit, and Mary Shannon. Nay: None. Absent: None. Abstain: None. Chairwoman Shannon declared the motion carried.

Forvis/BKD Revenue Cycle Assessment Review: Mr. Dan Clark, Ms. Alisia Faust, and Ms. Lilly Gillespie provided an overview of a recent Revenue Cycle Assessment. The assessment identified areas of focus in vendor management, organizational structure, denial prevention, technology & software inefficiencies, and provider engagement. The group shared opportunities for assessing, prioritizing, implementing and sustaining the key focus areas. Mr. Shawn Howard stated he is in discussion with Forvis regarding how they can help correct the deficiencies. Questions and discussion followed regarding the assessment.

Finance Committee Report:

1. **Discussion and consideration of July 2022 Financial Reports:** Ms. Cheryl Perry, CFO reported the Finance Committee met on September 6, 2022. The Financial Reports for July 2022 were reviewed and summarized by Ms. Perry. A motion was made (Bland) and seconded (Brenner) to approve the finance report for July 2022 as presented. The vote was taken as follows: Aye: James Bland, Sayer Brenner, Brent Grilloit, Susan Kanard, Damon Mascoto, Marti Fields, Johnny Zellmer, MD, Christopher Beene, MD, and Mary Shannon. Nay: None. Absent: None. Abstain: Chairwoman Shannon declared the motion carried.
2. **Discussion and consideration for emergency use of Funded Depreciation Account:** Mr. Shawn Howard reported per policy, the CEO has the authority to move funds from the Funded Depreciation Account in an emergency situation. The transaction is accounted for and reported to the Board retroactively. He stated the Accounting Office is taking an extra step to provide a report outlining all transactions for the month of July and August 2022 that were taken out of the Funded Depreciation Account. Mr. Howard requested approval from the Board for the transactions as presented. A motion was made (Brenner) and seconded (Beene) to approve the transactions taken out of the Funded Depreciation account for emergency situations as presented. The vote was taken as follows: Aye: Sayer Brenner, Christopher Beene, MD, Johnny Zellmer, MD, Marti Fields, Damon Mascoto, Susan Kanard, Brent Grilloit, James Bland, and Mary Shannon. Nay: None. Absent: None. Abstain: Chairwoman Shannon declared the motion carried.
3. **Discussion and consideration for fiscal year 2023 revised budget:** Ms. Cheryl Perry reported the revisions include updates related to GASBI lease adjustments and depreciation expenses for items included in the Capital Budget. A motion was made (Bland) and seconded (Beene) to approve the Revised Budget for Fiscal Year 2023 as presented. The vote was taken as follows: Aye: James Band, Christopher Beene, MD, Susan Kanard, Brent Grilloit, Johnny Zellmer, MD, Damon Mascoto, Marti Fields, Sayer Brenner, and Mary Shannon. Nay: None. Absent: None. Abstain: None. Chairwoman Shannon declared the motion carried.
4. **Discussion and consideration of Capital Budget for Fiscal Year 2023:** Ms. Perry presented the Capital Budget for Fiscal Year 2023 for consideration and approval. Discussion occurred regarding items included in the Capital Budget. No revisions or deletions were noted. A motion was made (Grilloit) and seconded (Mascoto) to approve the Capital Budget for Fiscal Year 2023 as presented. The vote was taken as follows: Aye: Brent Grilloit, Damon Mascoto, Johnny Zellmer, MD, Susan Kanard, James Bland, Marti Fields, Christopher Beene, MD, and Mary Shannon. Nay: None. Absent: Sayer Brenner. Abstain: None. Chairwoman Shannon declared the motion carried.

- Discussion and consideration of NASH Management Services for Security Services, Active Shooter, and Emergency Response Plan Agreement:** Mr. Shawn Howard reported over the last two months, there were three lockdown occurrences at the Hospital campus as well as surrounding facilities in the area. He added with our Nations situation regarding public displays of violence and the increasing number of local occurrences, it is time to take extra steps to provide a safe environment for the staff, patients, and their families. He reported reaching out to a NASH Management Services, a local company to provide 24/7 security coverage and provide a security assessment and training for the current staff on what to do in these types of situations. Chairwoman Shannon reported this is a professional agreement that does not require the bidding process. A **motion** was made (Mascoto) and seconded (Zellmer) to approve the agreement with NASH Management Services for Security Services as presented. The vote was taken as follows: Aye: Damon Mascoto, Johnny Zellmer, MD, James Bland, Brent Grilliot, Susan Kanard, Sayer Brenner, Marti Fields, Christopher Beene, MD, and Mary Shannon. Nay: None. Absent: None. Abstain: None. Chairwoman Shannon declared the **motion** carried.

Board QI Committee Report: Dr. Johnny Zellmer opened the floor to Ms. Whitney Hull to provide an overview of the Board QI meeting held on August 30, 2022. Ms. Hull shared the status of the DNV Survey stating corrective actions were submitted, approved, and objective evidence is due on November 18, 2022. She also shared the Quarter two Star Rating Scorecard noting noteworthy efforts and areas of continued improvement. Ms. Hull reported the Hospice census continues to grow, volunteer hours are improving, and Hospice is meeting all QAPI metrics. They continue to work on improving daily visits and hours spent in last days of life. She reported a noteworthy effort for Home Health is timely initiation of care and areas of continued improvement include acute care hospitalization and ED utilization. Discussion occurred regarding her presentation.

Personnel Committee Report:

- Discussion and Consideration of FY 2023 Performance Goals:** Ms. Kim Stout shared the results of last year's FY 2022 Leadership Incentive Goal, pointing out that there were no payouts. She presented the FY 2023 Leadership Incentive Goals that was presented to the Personnel Committee on August 25, 2022, focusing on the changes and goals for FY 2023. A **motion** was made (Fields) and seconded (Zellmer) to approve the FY2023 Leadership Incentive Goals as presented. The vote was taken as follows: Aye: Marti Fields, Johnny Zellmer, MD, Christopher Beene, MD, Sayer Brenner, Damon Mascoto, Susan Kanard, Brent Grilliot, James Bland, and Mary Shannon. Nay: None. Absent: None. Abstain: None. Chairwoman Shannon declared the **motion** carried

Audit & Corporate Compliance Committee Report: Mr. Brent Grilliot, Chairman opened the floor to Ms. Julie Powell who summarized the discussion held in the Audit & Corporate Compliance Committee meeting held on August 30, 2022. She reviewed the Compliance Activity Report, Open Records Report, and the Privacy/Security Compliance Report.

Chief of Staff Report: None

Chief Executive Officer (CEO) Report: Mr. Shawn Howard summarized the September CEO report. Topics of discussion included a heightened awareness around public displays of violence, rural healthcare funding, Forvis engagement for additional services. MRI project, therapy programs, AHEC grant award, and the Nurse Residency Program. He offered congratulations to Kameron Dugan, Nurse Manager in ICU and Destanie Wilson, Director of Finance for being recognized as one of Oklahoma's NextGen 30, a statewide program celebrating its eleventh year of recognizing the next generation of innovative, creative, and inspiring individuals who push the boundaries in various categories of endeavors. Mr. Howard closed by informing the Board that after much deliberation, Emergency Care Partners (ECP) was chosen as the new Emergency Room Service Provider. ECP was determined to be the best fit for our organization with their history of developing other hospitals into five star facilities.

Executive Session (25 O.S. § 307(B)) – Discussion and Potential Action – Mary Shannon, Chairwoman

A motion was made in public session at 6:04 PM by (Brenner) and seconded by (Bland) to enter into Executive Session. The vote was taken as follows: Aye: Sayer Brenner, James Bland, Susan Kanard, Brent Grilloit, Johnny Zellmer, MD, Damon Mascoto, Marti Fields, Christopher Beene, MD, and Mary Shannon. Nay: None. Absent: None. Abstain: None. Chairwoman Shannon declared the motion carried unanimously.

25 O.S. § 307(B)(1): "Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee."

1. Discussion regarding employment matters related to the Chief Executive Officer position.

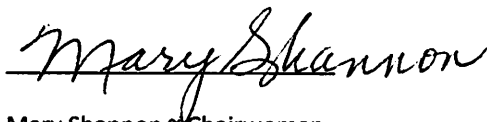
A motion was made in public session at 6:32 PM by (Fields) and seconded by (Brenner) to come out of Executive Session. The vote was taken as follows: Aye: Marti Fields, Sayer Brenner, Johnny Zellmer, MD, Susan Kanard, James Bland, Christopher Beene, MD, Damon Mascoto, Brent Grilloit, and Mary Shannon. Nay: None. Absent: None. Abstain: None. Chairwoman Shannon declared the motion carried unanimously.

No action was taken during Executive Session.

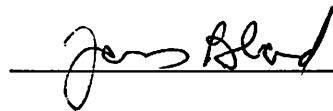
Action Needed: To approve any action regarding employment matters related to the Chief Executive Officer position.

A motion was made (Brenner) and seconded (Grilloit) to approve the Employment Agreement for T. Shawn Howard for the position of President/CEO as presented. Aye: Sayer Brenner, Brent Grilloit, Christopher Beene, MD, Johnny Zellmer, MD, Marti Fields, Damon Mascoto, Susan Kanard, James Bland, and Mary Shannon. Nay: None. Absent: None. Abstain: None. Chairwoman Shannon declared the motion carried unanimously.

Adjournment: A motion was made (Kanard) and seconded (Zellmer) to adjourn the meeting at 06:33 PM. The vote was taken as follows: Aye: Susan Kanard, Johnny Zellmer, MD, Brent Grilloit, James Bland, Damon Mascoto, Marti Fields, Christopher Beene, MD, Sayer Brenner, and Mary Shannon. Nay: None. Absent: None. Abstain: None. Chairwoman Shannon declared the motion carried.



Mary Shannon ~ Chairwoman
/sds



James Bland ~ Vice-Chairman