

A meeting of the McAlester Regional Health Center Authority was held at 04:00 PM, on Wednesday June 07, 2023, at McAlester Regional Health Center in the Administration Board Room. Public notice, setting forth there on the day, time and place for this regular meeting had been delivered to the office of the City Clerk at 11:10 AM on June 02, 2023.

**TRUSTEES PRESENT:** Mary Shannon, Chairwoman ~ Sayer Brenner (left the meeting at 4:35 pm) ~ Marti Fields ~ Damon Mascoto ~ Johnny Zellmer, MD ~ Christopher Beene, MD ~ Susan Kanard ~ Brent Grilliot ~ James Bland

**TRUSTEES ABSENT:**

**HOSPITAL STAFF:** Sonya Stone, Recording Secretary, Cheryl Perry, Julie Powell, T. Shawn Howard, Lucy Muller, Ken Matthews, Mary Dunn

**OTHER ATTENDEES:** Maggie Martin, Legal Counsel (via conference phone)

**CALL TO ORDER:** Chairwoman Shannon called the meeting to order at 04:00 PM.

**Public Comment:** None

**Consent Agenda:**

1. MRHCA Board of Trustees Minutes for May 03, 2023
2. May 2023 Agreement Log
3. Credentialing & Privileging List
4. Updated Medical Staff By Laws
5. Appointment of Jake Wood to the MRHCA Foundation Board

A motion was made (Fields) and seconded (Kanard) to approve items 1, 2, 3, 4, and 5 of the Consent Agenda as presented. The vote was taken as follows: Aye: Marti Fields, Susan Kanard, Dr. Johnny Zellmer, Sayer Brenner, James Bland, Dr Christopher Beene, Damon Mascoto, Brent Grilliot, and Mary Shannon. Nay: None. Absent: None. Abstain: None. Chairwoman Shannon declared the motion carried.

**Discussion and consideration to appoint/designate individuals to perform the duties of MRHCA Board of Trustee Officers for FY 2023/2024:** Ms. Mary Shannon presented the following Board Members to serve as Officers of the MRHC Board of Trustees for FY 2023-2024: Christopher Beene, MD, Chairman; James Bland, Vice Chairman; Susan Kanard, Secretary. There were no objections, additional nominations, or questions. A motion was made (Shannon) and seconded (Zellmer) to approve the appointment of Christopher Beene, MD, Chairman; James Bland, Vice Chairman; Susan Kanard, Secretary to serve as Officers of the MRHC Board of Trustee Officers for FY 2023/2024 as presented. Motion carried.

**Finance Committee Report:**

1. **Discussion and consideration of April 2023 Financial Reports:** Ms. Cheryl Perry provided an overview of the April 2023 Financial Reports. She reviewed the Income Statement, Month to Date Actuals, Net Revenue Report, Salaries & Wages, Expenses, and the Loan Covenant report. She also shared highlights of the Revenue Cycle Team, and a Forvis Consulting Company update. Ms. Perry shared with the Board strategies that are underway for the next year that will improve the income. A motion was made (Bland) and seconded (Brenner) to approve the April 2023 Finance reports as presented. The vote was taken as follows: Aye: James Bland, Sayer Brenner, Dr. Christopher Beene, Dr. Johnny Zellmer, Marti Fields, Damon Mascoto, Susan Kanard, Brent Grilliot, and Mary Shannon. Nay: None. Absent: None. Abstain: None. Chairwoman Shannon declared the motion carried.
2. **Discussion and consideration of Capital Substitutions:** Ms. Cheryl Perry presented the proposed capital substitutions to fund unbudgeted and immediate need items. Ms. Perry reported the unbudgeted items include an

Xray room replacement, Vaccine Refrigerator & Freezer at Kidz Choice, and Circumcision Clamps for the Nursery all totaling \$140, 434. The substitutions to cover the unbudgeted needs will be taken from the Umano Bariatric Bed and Mattress and GE Innova IGS 540 Cath Lab equipment budgets. A motion was made (Grilliot) and seconded (Mascoto) to approve the proposed Capital Substitutions as presented. The vote was taken as follows: Aye: Brent Grilliot, Damon Mascoto, Susan Kanard, James Bland, Dr. Johnny Zellmer, Marti Fields, Dr. Christopher Beene, and Mary Shannon. Nay: None. Absent: Sayer Brenner. Abstain: None. Chairwoman Shannon declared the motion carried.

**Personnel Committee Report:** Ms. Lucy Muller presented an education update on the Cultural Ambassador program, Area Health Education Center (AHEC), Nurse Residency Program, and the re-vamping of the Nurse Extern Program. She also provided a recruitment update sharing the hospital has seen more applications overall in 2023 than 2022. Ms. Muller reported she is spending time shadowing different departments once a week seeking areas of improvement. In closing, she shared areas of focus for 2023.

**Chief of Staff Report:** No Report

**CEO Report:** Mr. Shawn Howard reported the Van Buren House (VBH) census is 49 and has grown to the point of needing a waiting list largely contributed to the Medicaid Advantage Program (MAP). The VBH has been approved for 14 additional MAP rooms bringing the total number of MAP rooms to 39. Hallways 1,2, and 3 are now designated Medicare Advantage rooms. Mr. Howard reported some leadership changes were made sparked by imperatives coming from Medicare. Health equity is close to being a required initiative that will require Ms. Whitney Hull, the Quality Nurse to direct her focus in that area. Ms. Hull is currently the Executive Director over Van Buren House and Belfair of McAlester. Mr. Ken Matthews will now be over the operations and Ms. Hull will continue to be the Executive Nurse at both facilities. Mr. Howard reported he gave the Executive Team and the Executive Directors the direction to begin a 120 day turnaround plan. This plan will consist of continued contract optimization, productivity optimization and right sizing our hospital support staff to better suit our trend of census. This will be running parallel to the already functioning Forvis revenue enhancements, and non-labor optimization. The goal is to see reductions and improvements by the end of the 120 day period.

**Adjournment:** A motion was made (Bland) and seconded (Beene) to adjourn the meeting at 05:09 PM. The vote was taken as follows: Aye: James Band, Dr. Christopher Beene, Dr. Johnny Zellmer, Susan Kanard, Marti Fields, Damon Mascoto, Brent Grilliot, and Mary Shannon. Nay: None. Absent: Sayer Brenner. Abstain: None. Chairwoman Shannon declared the motion carried.



Mary Shannon ~ Chairwoman  
/sds



James Bland ~ Vice-Chairman